



Effective Report Writing

This one-day class is designed to teach new officers and those struggling with report writing the foundations of preparing a quality report. The course addresses police reports and the barriers to effective preparation. It tackles common errors in police reports that lower their quality and efficacy by emphasizing the rules for writing narratives.

Effective Report Writing provides directions on how to prepare, structure, write, and proofread reports. The course also touches on writing search and arrest warrant affidavits.

Course Details

Date: 4/28/26






Time: 8:00 am - 4:00 pm

Location: Bow, NH
Police Department

Price: \$279 per person

Instructor: Tim Jones

Course Objectives

-  Define the components of a police report
-  Examine report writing preparation techniques
-  Analyze the foundations of a quality report to include basic grammar skills
-  Illustrate descriptive writing techniques
-  Understand the fundamentals of drafting warrant affidavits

Register Today:

www.dirigosafety.com/training

Contact:

 training@dirigosafety.com

 207.200.1112