



REPORT OF TRUST AND CAPITAL RESERVE FUNDS

Form Due Date: **March 1st (Calendar Year), or September 1st (Fiscal Year)**

Instructions

A hard copy of this form, as well as the signature page, must be sent to:

Department of Justice
Office of the Attorney General
33 Capitol Street
Concord, NH 03301-6397

Cover Page

- Select the Municipality name from the pull down menu
- Enter the preparer's information

Reporting:

- Complete all fields as necessary for the *Report of Trust Funds* and *Principal Only* sections.
- INVESTMENT POLICY - RSA 31:25 requires the trustees to adopt an investment policy and review and confirm this policy at least annually. A copy of this policy must be filed with the Director of Charitable Trusts (RSA 31:25, 34, 35:9).
- PROFESSIONAL BANKING AND BROKERAGE ASSISTANCE - RSA 31:38-a enables you to have a professional banking or brokerage firm assist you in performing your trustee duties. Refer to the law for further information. Attributable expenses may be charged against the trust fund involved, however, please be advised the fees can be taken from income only and not from principal.
- WEB SITE - A trustee handbook can be downloaded from the website for the Attorney General's Charitable Trust Division at www.doj.nh.gov/charitable
- FAIR VALUE - Use this section to disclose the fair value (market value) of principal only. This information may be obtained from financial publications or from your professional banker or broker.
- CAPITAL RESERVE FUND - Must be kept in a separate account and not intermingled with any other funds of the municipality (RSA 35:9).
- WHEN and WHERE TO FILE - By March 1 if filing for a calendar year and by September 1 if filing for optional fiscal year. See instructions and address on the last page of this form. If you hold funds for the school, the school business administrator will also need a copy for the school's financial report.

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: BOW

County: MERRIMACK

Total of All Funds: 7,420,915.01

PREPARER'S INFORMATION

First Name

John

Last Name

Haley (c/o Cambridge Trust Company)

Street No.

75

Street Name

State St, 18th Fl, Boston, MA

Phone Number

(617) 441-1512

Email (optional)



New Hampshire
Department of
Revenue Administration

2016
MS-9

BOW (051)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

John

Preparer's Last Name

Haley (c/o Cambridge Trust Company)

Date

Jul 21, 2016

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Services Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

TRUSTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Trustee of Trust Funds Signature

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Per RSA 31:38, copies of this report must also be provided to the governing body of the municipality and to the Attorney General at the following address:

Department of Justice
Office of the Attorney General
33 Capitol Street
Concord, NH 03301-6397

REPORT OF THE TRUST FUNDS OF THE TOWN OF BOW ON JUNE 30, 2016 CAPITAL RESERVES MS-9

TE OF ACTION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL				INCOME				BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME	
					BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME PERCENT	DURING YEAR AMOUNT			EXPENDED DURING YEAR
Capital Reserve Funds	Fire Department Air Compressor	Stocks & Bonds	Stocks & Bonds	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	(0.00)	0.00
	Cemetery Development Fund	Stocks & Bonds	Stocks & Bonds	1.69%	85,364.64	0.00	(240.79)	0.00	85,123.85	29,483.31	1.69%	1,789.33	0.00	(257.40)	116,145.08
	Fire Department Equipment	Stocks & Bonds	Stocks & Bonds	2.60%	131,657.74	50,000.00	(508.97)	0.00	181,128.77	30,231.82	2.60%	3,540.74	0.00	(486.78)	214,411.64
	Municipal Building Vault	Stocks & Bonds	Stocks & Bonds	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00
	Fire Trucks	Stocks & Bonds	Stocks & Bonds	23.01%	1,163,863.91	45,000.00	(3,406.65)	0.00	1,205,457.26	293,218.77	23.01%	25,089.09	0.00	(3,592.98)	1,520,182.14
	Highway Construction	Stocks & Bonds	Stocks & Bonds	6.53%	330,383.32	0.00	(931.87)	0.00	329,451.45	118,951.70	6.53%	6,925.17	0.00	(986.21)	454,332.12
	Land Purchase	Stocks & Bonds	Stocks & Bonds	4.56%	230,759.84	0.00	(650.86)	0.00	230,108.98	68,463.67	4.56%	4,836.96	0.00	(695.81)	302,713.79
	Library Computer System	Stocks & Bonds	Stocks & Bonds	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00
	Library Lower Level	Stocks & Bonds	Stocks & Bonds	0.73%	37,125.03	50,000.00	(215.78)	(9,662.87)	77,246.38	1,511.01	0.73%	1,408.63	0.00	(186.85)	79,379.17
	Municipal Buildings and Grounds	Stocks & Bonds	Stocks & Bonds	5.61%	283,945.83	115,000.00	(1,117.58)	(61,126.10)	336,702.15	15,498.83	5.61%	7,749.18	0.00	(1,063.75)	358,880.41
	Parks & Recreation Department Equipment	Stocks & Bonds	Stocks & Bonds	1.61%	81,251.55	0.00	(229.17)	(40,000.00)	41,022.38	20,945.79	1.61%	1,703.11	0.00	(245.00)	63,425.29
	Parks & Recreation Fields & Parking	Stocks & Bonds	Stocks & Bonds	0.38%	18,983.82	25,000.00	(122.39)	(22,000.00)	21,661.43	6,130.00	0.38%	788.66	0.00	(103.67)	28,476.42
	Police Department Equipment	Stocks & Bonds	Stocks & Bonds	4.35%	220,603.50	50,000.00	(759.92)	(57,634.29)	212,209.29	9,182.20	4.35%	5,405.55	0.00	(758.04)	226,036.99
	Police Dispatch Equipment	Stocks & Bonds	Stocks & Bonds	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00
	Police Four-Wheel Drive Vehicle	Stocks & Bonds	Stocks & Bonds	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00
	Public Safety Building	Stocks & Bonds	Stocks & Bonds	0.03%	1,618.20	0.00	(4.56)	0.00	1,613.64	4,351.26	0.03%	33.92	0.00	(4.88)	5,953.94
	Public Works Department Equipment	Stocks & Bonds	Stocks & Bonds	7.70%	389,578.43	120,000.00	(1,429.28)	0.00	508,149.15	222,897.60	7.70%	10,041.50	0.00	(1,397.55)	739,650.70
	Road Construction 1-2 Zone	Stocks & Bonds	Stocks & Bonds	17.58%	889,013.25	0.00	(2,507.46)	(91,912.22)	794,593.57	356,087.66	17.58%	18,634.61	0.00	(2,680.65)	1,166,635.19
	Sewer Construction	Stocks & Bonds	Stocks & Bonds	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00
	Property Revaluation	Stocks & Bonds	Stocks & Bonds	4.03%	204,071.40	250,000.00	(1,063.74)	0.00	453,007.66	31,828.69	4.03%	6,776.79	0.00	(804.42)	490,808.72
	Bow School District	Stocks & Bonds	Stocks & Bonds	0.01%	702.70	0.00	(1.97)	0.00	700.73	7,885.30	0.01%	14.73	0.00	(2.12)	7,897.91
	Bow School District HVAC	Stocks & Bonds	Stocks & Bonds	6.98%	353,010.31	0.00	(985.69)	0.00	352,014.62	159,362.13	6.98%	7,399.45	0.00	(1,064.44)	517,711.77
	Bow School District Pickup Truck	Stocks & Bonds	Stocks & Bonds	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00
	New School Construction/Additions	Stocks & Bonds	Stocks & Bonds	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00
	Bow High School Capital Improvements	Stocks & Bonds	Stocks & Bonds	1.36%	68,735.49	0.00	(193.88)	0.00	68,541.61	73,704.14	1.36%	1,440.76	0.00	(207.26)	143,479.25
	Unanticipated Special Education Costs	Stocks & Bonds	Stocks & Bonds	5.41%	273,743.75	0.00	(772.12)	0.00	272,971.63	83,036.52	5.41%	5,737.94	0.00	(825.42)	360,920.67
	Sewer System	Stocks & Bonds	Stocks & Bonds	0.31%	15,799.33	0.00	(44.55)	0.00	15,754.78	4,223.19	0.31%	331.17	0.00	(47.64)	20,261.50
Bridge Capital Reserve Fund	Stocks & Bonds	Stocks & Bonds	4.72%	238,655.90	0.00	(673.15)	(49,898.54)	188,084.21	33,888.81	4.72%	5,002.47	0.00	(719.62)	226,255.87	
AREA School Capital Improvements - Dunbarton Fees	Stocks & Bonds	Stocks & Bonds	0.00%	0.00	24,510.00	(67.50)	0.00	24,442.50	0.00	0.00%	383.08	0.00	(45.52)	24,760.06	
Municipal Facilities Emergency Repair	Stocks & Bonds	Stocks & Bonds	0.00%	0.00	25,000.00	(68.84)	0.00	24,931.16	0.00	0.00%	390.74	0.00	(46.43)	25,275.47	
Expendable Trust Funds	Expendable Trust Funds	Stocks & Bonds	Stocks & Bonds	0.54%	27,554.03	0.00	(77.70)	0.00	27,476.33	8,184.82	0.54%	577.56	0.00	(83.08)	36,155.63
	Library Emergency Repairs Expendable TR Fd	Stocks & Bonds	Stocks & Bonds	0.23%	11,854.82	0.00	(33.48)	0.00	11,831.34	7,729.54	0.23%	248.70	0.00	(35.78)	19,773.80
Private Water Well Pollution Mitigation expendable fund															
CAPITAL RESERVE FUND TOTAL					5,058,266.79	754,510.00	(16,117.90)	(332,434.02)	5,464,224.87	1,586,802.88	100.00%	116,259.83	0.00	(16,360.31)	7,150,927.27