

Bow Telecommunications Committee

July 18, 2024

Draft Minutes

On July 18, 2024, Bow Telecommunications Committee met in Room C at the Bow Municipal Building, 10 Grandview Drive, Bow NH 03304

I. CALL TO ORDER

Chair Dee Treybig called the meeting to order at 9:10 AM. Chair Dee Treybig, Co-Chair Deb McCann, Bow Community Development Director Karri Makinen and Committee Member Mike Wheeler were present. Select Board Representative Ian Flanagan was present via Google Meeting. Committee Member Marilee Nihan was absent.

II. ACCEPTANCE OF MINUTES

Minutes from the 6/28/24 were presented for review. The last name of the RF Engineer from IDK Communications was added as “Pagacik”. Deb McCann made a motion to accept the minutes as amended, seconded by Karri Makinen. Ian Flanagan abstained as he was not present at the 6/28 meeting. Motion passed 4-0.

III. NEW BUSINESS

A. The Isotrope final report was reviewed with the changes requested to date having been completed. The Committee discussed clarifying what is currently listed as “tower height” to “propagation height”, explaining that the report lists 180’ tower height, but the tower is 190’ tall, the first antenna is at 180’. Karri suggested adding “Heights in this report refer to antenna height. Actual tower height will be 10’ higher.”

Mike Lawton will have to edit the changes and add the footnotes. Final approval will be voted on upon receipt of the corrections.

B. The Committee reviewed the map overlays and discussed how to present what the present coverage is and then add in the proposed new propagation projections. Three maps are needed:

1. Current coverage
2. Proposed RTT and South Bow Rd. Tower (when approved by Hooksett) coverage.

3. Total coverage with all proposed towers

Final approval will be voted on upon receipt of the corrections.

C. Social Media Coverage – Dee Treybig conveyed that Town Manager Dave Stack would like the Telecommunications Committee to submit the cell tower updates for the Bow Community Facebook Page. Dee will write an update and distribute it to the Committee for review before submitting it to Shannon for posting.

D. The next Select Board meeting is 7/23/24. As we have not approved the final report from Isotrope, and there is nothing to update the Select Board with, we will postpone. New date TBA.

IV. OLD BUSINESS

A. The RTT tower site on Branch Londonderry Turnpike East has been completed. Verizon Wireless has been working on the installation of its equipment. The projected “go live” date is still sometime in September.

B. Public Information Session: The Committee discussed how to organize the visuals for the Public Information session on 9/9/24 at the Baker Free Library. Slides to include:

1. History of the Committee
2. Website link
3. Survey results
4. Maps:
 - Slide 1: Original coverage map
 - Slide 2: RTT & Hooksett tower coverage overlay
 - Slide 3: 1 & 2 side by side
 - Slide 4: Proposed new towers with propagation
 - Slide 5: Total coverage with all coverage
 - Slide 6: Next steps and Questions

C. Committee Next Steps:

- ☐ Obtain corrected “Final” report from Isotrope.
- ☐ Reschedule presenting updates to Select Board
- ☐ Update Facebook page with cell tower progress.

V. PUBLIC COMMENT

Sue Wheeler said she was looking forward to the September presentation.

VI. FINAL WORDS: Karri Makinen is also looking forward to the September presentation. Deb McCann is looking forward to RTT “flipping the switch”, repeated by Ian Flanagan. Dee Treybig said that we are close to the “light at the end of the tunnel”. Mike Wheeler “ditto’d” all of the above.

VII. SCHEDULE MEETING

The next meeting date is TBA, possibly a Google meet, due to the summer schedules of the individual Committee members.

VIII. ADJOURNMENT

Mike Wheeler motioned to adjourn the meeting at 10:08 AM, seconded by Deb McCann. Motion passed 4-0

Respectfully submitted,

Deb McCann