

Bow Community Building Committee Minutes
April 16, 2024, 7:00PM-ET
Bow Municipal Building, 10 Grandview Road, Bow, NH 03304

Present:

Committee Members: Janet Shaw, Matt Poulin, Mike Mayo, Brian Murphy, Colleen Hunter, Thomas Betteridge (Buildings and Facilities Advisory Committee Representative), Eleana Colby (Alternate Select Board Representative), Ian Flanagan (Select Board Representative)

Advisors: Chris Andrews (Buildings and Facilities Manager), Darcy Little (Director Parks and Recreation), Bill Hickey (HL Turner), Dan Hall (HL Turner)

I.) Call to order - 7:04PM-ET

Roundtable introductions.

II.) Public Comment

No comments from the public.

III.) Approve Minutes

Motion to amend minutes of March 19, 2024 Bow Community Building Committee.

Motion: Mike Mayo

Second: Brian Murphy

Section 5.a.ii. - remove from minutes.

Section 5.a.iii - remove "and future" from minutes. Note: Mike Mayo and Darcy Little are only working on current utilization of the building.

Section 5.b.iv - Change the abstain vote to a "No" vote.

Vote results:

Aye = 5

Abstain = 2*

* Ian Flanagan was not at the March 19, 2024 meeting. Matt Poulin had not been sworn in to the Bow Community Building Committee.

Motion passed.

IV.) Old Business

1. Explanation and pricing of the three plans by HL turner using existing building.

- I. Plans referred to as Concept #1 Level 1 Renovation, Concept #1 Level 2 Renovation, Concept #1 Level 3 Renovation.
- II. Features of each concept discussed.
- III. Pricing was not available for the discussion. HL Turner to provide pricing prior to the next Bow Community Building Committee Meeting.

V.) New Business

1. Utilization presentation - Mike Mayo

I. Presentation included:

- i. information source and boundaries included in the utilization calculations.**
- ii. Session utilization calculations**
- iii. Participant counts**
- iv. Proposed Next Steps**

II. Enhancements to the utilization model were discussed.

2. New/Smaller building design (concept) by HL Turner on lot #68

I. Discussion of single floor Concept #3 revision features.

II. Pricing was not available for the discussion. HL Turner to provide pricing prior to the next Bow Community Building Committee Meeting.

3. Timeline/request for Capital Improvement Plan

I. Department heads turning sheets in soon.

II. CIP still being planned for August 2024. Discussion CIP may begin in July 2024.

III. Discussion about critical topics to present to CIP Committee in support of the Bow Community Center Committee efforts.

4. Schedule for Presentation

I. Discussed next General Public Listening Session to be scheduled on Sunday, May 19, 2024 @ at the Bow Community Center. Time is to be determined as to not conflict with Bow Parks and Recreation or other scheduled activities.

II. Discussed town organization outreach.

i. Discussed grouping "like" organizations to maximize the outreach in a short span of time.

ii. Discussed creating a questionnaire prior to town organization outreach.

5. Creation of Co-Chair for the Bow Community Building Committee.

I. Danielle Albushies, a current Bow Community Building Committee member, to serve as co-chair for the Bow Community Building Committee.

Motion: Brian Murphy

Second: Eleana Colby

Vote results:

Aye = 5

Abstain = 1*

* Matt Poulin had not been sworn in to the Bow Community Building Committee

Motion passed.

6. New Secretary for the Bow Community Building Committee.

I. Brian Murphy, a current Bow Community Building Committee member, to serve as Secretary for the Bow Community Building Committee.

Motion: Colleen Hunter

Second: Tom Betteridge

Vote results:

Aye = 5

Abstain = 1*

* Matt Poulin had not been sworn in to the Bow Community Building Committee

Motion passed.

7. High School Student Committee member

- I.** Brian Murphy, working with the Bow High School staff, has identified a candidate for the High School Student Committee member position currently open.
- II.** Brian to send the Committee application to the student with instructions how to return the completed form to the Town of Bow.

VI. Adjournment

Next Bow Community Building Committee Meeting:
May 21, 2024, 7:00PM - 9:00PM-ET - Location is to be determined.

Motion to adjourn: Tom Betteridge

Second: Mike Mayo

Vote results:

Aye = 5

Abstain = 1*

* Matt Poulin had not been sworn in to the Bow Community Building Committee

Motion passed.