

# TOWN OF BOW

## Drinking Water Protection Committee

10 Grandview Road, Bow, New Hampshire 03304

(603) 223-3970 | [Bowdrinkingwater@bownh.gov](mailto:Bowdrinkingwater@bownh.gov) | [www.bownh.gov](http://www.bownh.gov)

### DRAFT MEETING MINUTES – April 5, 2021

1  
2  
3 A virtual meeting was held via Zoom meeting software. Ms. Klevens read the online meeting checklist  
4 and performed roll call. Attendees: Cindy Klevens (Chair), Wendy Waskin, Jordan Vachon, and Blake  
5 Hooper. Madhumita Chatterjee was excused. Alvina Snegach recorded the minutes.

6  
7 **March 1, 2021 MEETING MINUTES** were reviewed and approved as presented with a motion made  
8 by Ms. Waskin and a second by Ms. Vachon and followed by a roll call vote: Ms. Klevens – yes; Ms.  
9 Waskin – yes; Ms. Vachon- yes; Mr. Hooper – yes. Motion passed by 4:0 vote.

### TASKS FROM LAST MEETING

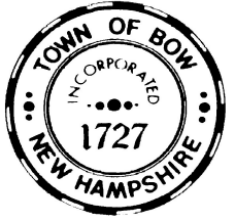
#### Ms. Klevens

- 14 - Obtain water quality testing for the decommissioned *observation* wells for the Municipal water  
15 system to evaluate baseline salt levels – **Continued**. Ms. Klevens contacted NHDES and will  
16 distribute the response when received.
- 17 - Obtain initial water quality testing results for the Municipal *production* wells – **Contd** (see above)
- 18 - Check with the Department of Public Works on the latest green snow pro training for the  
19 department employees; on the water drainage features in the vicinity of Observation Well #6 to  
20 evaluate potential sources of road salt; and on the inventory of town stormwater structures and  
21 maintenance data. **Completed**. Ms. Klevens reviewed the Town DPW Director’s response who  
22 shared the inventory of stormwater structures and maintenance records, and informed that there  
23 are no town-owned catch basin outlets near well #6. However, there is a private structure  
24 outlet at 155 River Road Business that outlets at the end of the driveway entering the  
25 pump station. Regarding the NHDES SnowPro training, they did not attend the refresher in  
26 2020 but intend to resume in 2021. Members discussed the fact that training was  
27 performed remotely last year, and although Town staff should continue to attend, the State  
28 can no longer issue certification to Town employees. Ms. Klevens will email the Director to  
29 recommend staff resume the training even if they can no longer be certified.\*
- 30 - Check with WhiteWater as to when they will be performing the next round of BMP inspections in  
31 the Municipal Well Head Protection Area (WHPA) – **Continued**. Ms. Klevens emailed  
32 WhiteWater Chris Culberson.
- 33 - Check with NHDES on the latest water balance and leak detection testing reports submitted by the  
34 Town – **Continued**. Ms. Klevens requested an update from NHDES.
- 35 - Send out the draft Source Water Protection Plan Activities 2021 document to the members for  
36 review/edits.- **Continued**. The new draft will incorporate the above updates.

37  
38 **Ms. Waskin** - Review SWPP Activities Table 10.b water conservation language. **Continued**.

39  
40 **Ms. Snegach** – Request e-copy of Bow Recycling Center’s annual water testing report. **Completed**.

41  
42 **ALL** - Review and submit comments to Ms. Vachon on the Source Water Protection Plan draft  
43 summary for the webpage. **Continued** - Ms. Vachon incorporated the latest edits and the new version



# TOWN OF BOW

## Drinking Water Protection Committee

10 Grandview Road, Bow, New Hampshire 03304

(603) 223-3970 | [Bowdrinkingwater@bownh.gov](mailto:Bowdrinkingwater@bownh.gov) | [www.bownh.gov](http://www.bownh.gov)

1 is available on Google Docs. Ms. Waskin noted that she made additional comments. Ms. Vachon will  
2 finalize and send to Ms. Snegach for posting to the webpage.

### 3 4 **NEW BUSINESS**

#### 5 6 **Conceptual plan for development off Page Road and potential effects on drinking water.**

7 Ms. Klevens invited member of the public Mr. Doug Grauel from White Rock Hill Rd, to address the  
8 Committee with his concerns regarding adequate water supply for a proposed new residential  
9 development off of Page Rd. Mr Grauel also asked what role the Committee may have in the review.  
10 Ms. Klevens explained that the Committee advises the Town when requested and explained the existing  
11 state regulations for permitting new community wells per Env-Dw 405 Design Standards for Small  
12 Community Water Systems. Section Env-Dw 405.02 Applicability, Clause (J) specifies that the  
13 permitting requirements (for construction, water quantity and quality) apply to communities with 3 or  
14 more shared wells serving 10 or more homes. The only exception is if individual private wells are  
15 installed for each home. The Developer should submit the plans to the NHDES Drinking Water Bureau  
16 concurrent with the Town’s review, as the rule requires a ‘Concept Approval’ before the project can go  
17 forward. Ms. Waskin also noted that the Conservation Commission may become involved in the process  
18 should the proposal have any wetland or wetland buffer impacts.

#### 19 20 **Member term renewals**

21 Mr. Hooper informed that he would not be renewing his term on the Committee as he has moved out of  
22 town. Members thanked him for his service and wished him well in his new endeavors. Ms. Klevens said  
23 that she is actively recruiting new members to the Committee.

#### 24 25 **Bow Junction water line extension timeline review – Continued**

26 Ms. Klevens said that the documents would need to be reviewed to update the members on the timeline.  
27 Ms. Vachon will review and update the members in May.\*

#### 28 29 **2021 Private Well Testing and Info Session planning.**

30 Members discussed the tasks for our Annual Well Testing event for June 5 and 6 at the Community  
31 Building. We will perform again as a “drive-thru” in order to observe social distancing and based on a  
32 very successful event in 2020. Ms. Snegach will contact the Parks and Rec Dept to reserve the building  
33 and road sign. The event will be from 9 am to 12 pm each day, with sample kit handouts on Saturday,  
34 and sample return on Sunday. Ms. Vachon will contact Bow High School and the Police Department to  
35 reserve their signs for advertising the event.\* Ms. Klevens will coordinate with the State Lab.\*

36  
37 **Drought Advisory** - Ms. Waskin noted that the state is in a multi-year drought and we should resume  
38 posting drought information on the website. Ms. Waskin\* will provide posting language to Ms. Snegach.

39  
40 Next Meeting is **May 3, 2021 at 5:30 pm**. Meeting was adjourned at 6:10 PM.