

Board of Selectmen
Approved Minutes
Tuesday, March 23, 2021

On Tuesday, March 23, 2021, at 6:00 p.m., the Board of Selectmen met in Meeting Room A, at the Town of Bow Municipal Building, 10 Grandview Road, Bow, NH. In accordance with the State and Federal recommendations of social distancing, this meeting was held via Zoom Meeting Software and streamed live on YouTube for public access and participation.

I. CALL TO ORDER

At 6:00 p.m. Chairman Nicolopoulos called the Board of Selectmen Meeting to order in Meeting Room A. Present: Chairman Christopher Nicolopoulos, Vice Chair Colleen Hunter, Selectman Michael Wayne, Selectman Bruce Marshall, Town Manager David Stack, Community Development Director Matt Taylor, Public Works Director Tim Sweeney, Fleet Manager Rick Wombolt, Highway Manager Chip Craig, Buildings and Facilities Manager Chris Andrews, Administrative Assistant, Tonia Lindquist and members of the public.

Selectman Poulin called and zoomed into the meeting.

II. PUBLIC COMMENT

III. PUBLIC HEARING

IV. MEETINGS

1. Matt Taylor – Residential Signs – Requested by the Board

Community Development Director Taylor discussed with the Board as a follow up from the last meeting on the residential signs that the Board had concerns with. Director Taylor advised the Board that town counsel had prepared a legal opinion for the Board to review in non-public session concerning this matter.

Director Taylor updated the Board on the revisions being made to the subdivision regulations which will clear up the standards and process for performance guarantee, road acceptance, establishing specifications for finance guarantees for the Town, and maintenance agreements for roads that haven't been accepted.

Director Taylor also reported the draft feasibility study should be ready next month, and there was a conceptual meeting for a potential 68 unit residential development.

2. Chris Andrews – BAC Building Lease, Old Town Hall and Piano

Buildings and Facilities Manager Chris Andrews met with the Board to discuss the Bow Athletic Club building lease, Old Town Hall, and the piano at Old Town Hall.

The piano is not playable and would require \$5,000.00 in repairs.

A MOTION was made by Vice Chair Hunter and duly seconded by Selectman Wayne to surplus the piano at Old Town Hall and sell it at auction. MOTION PASSED 5-0.

Buildings and Facilities Manager Andrews, requested the Board create a policy concerning what can be hung on the wall, and how it is to be hung.

A MOTION was made by Vice Chair Hunter and duly seconded by Selectman Wayne that all items, with the exception of building safety related items, will need to be hung from the picture rail, due to the recent renovation to the walls. MOTION PASSED 5-0.

The Board will table the BAC lease review for two weeks.

3. Andrew Mattiace – Extension of Deadline to remove fence

Mr. Mattiace, 1 Beaverbrook Drive, requested an Extension on his deadline to remove his fence located in the Town's right of way, until next year.

Chairman Nicolopoulos asked the Board if there was a Motion to allow Mr. Mattiace to remove his fence next year, no motion was made to extend the deadline.

A MOTION was made by Selectman Marshall and duly seconded by Selectman Wayne for Mr. Mattiace to remove his fence by July 1, 2021, and to waive any fee charged to move the fence. MOTION PASSED 5-0.

4. Proposed Street Sweeper Purchase – Tim Sweeney and Rick Wombolt

Public Works Director Tim Sweeney, Fleet Manager Rick Wombolt and Highway Manager Chip Craig came before the Board to discuss purchasing a street sweeper from Audley Corp

By purchasing the street sweeper DPW can conduct the Town's street sweeping and clean up, which will be a savings to the town.

Selectman Poulin asked if the sweeping schedule would be the same? Director Sweeney confirmed it would, and could be sooner .

A MOTION was made by Selectman Marshall and duly seconded by Vice Chair Hunter to purchase the 2013 Stewart-Amos Galaxy 4 street sweeper from Audley Corp., in the amount of \$55,000. MOTION PASSED 5-0.

V. BOARD ELECTIONS AND COMMITTEE REASSIGNMENTS

The Board held their Board elections for Chair and Vice Chair.

A MOTION was made by Vice Chair Hunter and duly seconded by Selectman Wayne to nominate Chairman Nicolopoulos for another term as Chairman of the Board of Selectmen. MOTION PASSED 5-0.

A MOTION was made by Selectman Wayne and duly seconded by Vice Chair Hunter to nominate Bruce Marshall as Vice Chair. MOTION PASSED 5-0.

The Board Members will serve on the following Boards, Committees and Commissions.

<i>Committee, Commission and Board</i>	<i>Selectman Representative</i>	<i>Selectman Alternate</i>
Planning Board	Mike Wayne	Bruce Marshall
Business Development (BDC)	Matt Poulin	Colleen Hunter
CIP	Colleen Hunter	Mike Wayne
Budget Committee	Bruce Marshall	Mike Wayne / Chris Nicolopoulos Support
Heritage Commission	Bruce Marshall	Colleen Hunter
South Bow TIF Administrator	Matt Poulin	Bruce Marshall
Bow Business Corridor TIF Administrator	Matt Poulin	Bruce Marshall
Buildings and Facilities Advisory Board	Bruce Marshall	Colleen Hunter
<i>Other Committees</i>		
Concord Water Line	Colleen Hunter	Matthew Poulin
I-93/& I-89 expansion DOT negotiations	Chris Nicolopoulos	Bruce Marshall
Transition from Recreation to Bow Youth Center Support Group	Colleen Hunter	Community Panel

A MOTION was made by Vice Chair Hunter and duly seconded by Selectman Marshall to create a Selectmen’s Task Force on Town Governance Options with members from the Community. MOTION PASSED 5-0.

Chairman Nicolopoulos asked the Board if they would be open to having some sort of committee for the cell tower and have voters come in from both the pro side and con side. The Board was in agreement.

VI. CONSENT AGENDA

1. Certificate of Authorization – Household Hazardous Waste Day
2. Intent to Excavate – 1601 Route 3A – Continental Paving
3. Gravel Tax – Continental Paving - \$2,116.32

4. Settlement Agreement – Until Energy Systems - \$10,000
5. Settlement Agreement – Thomas & Aralie Delahanty - \$782.69

Chairman Nicolopoulos publicly noted for the record, an item was added to the Consent Agenda, for a tax abatement for the Town of Bow at 15 Merrill Crossing.

A MOTION was made by Vice Chair Hunter and duly seconded by Selectman Wayne to approve the consent agenda items as presented. MOTION PASSED 5-0.

VII. TOWN MANAGER’S REPORT

Town Manager Stack reported on the following items:

- A new travel directive will be prepared in light of recent changes made by the Governor concerning travel.
- The police chief interviews have ended and a conditional offer has been made.
- The milfoil permit has been signed for Turee Pond.
- NHMA Wage and salary survey has been reestablished.
- Vice Chair Hunter and myself will be participating in a leadership program with Grappone
- Police Officer interviews took place yesterday, two potential candidates will be moving forward in the process.
- Parks and Recreation’s Easter Egg Hunt is this Saturday.
- Summer Camp Registration will be on March 31, 2021.

Vice Chair Hunter confirmed Chief Lougee’s Retirement Parade on April 24, 2021.

VIII. DISCUSSION/ACTION ITEMS

1. Acceptance of February 23, 2021 and March 2, 2021 Meeting Minutes

A MOTION was made by Vice Chair Hunter and duly seconded by Selectman Wayne to approve the February 23, 2021 meeting minutes, as presented. MOTION PASSED 5-0.

A MOTION was made by Vice Chair Hunter and duly seconded by Selectman Wayne to approve the March 2, 2021 meeting minutes, as presented. MOTION PASSED 5-0.

2. Acceptance of Bid Proposal Street Sweeping, Paving, Cemetery/Town Property Mowing

The Board reviewed the cemetery / town property mowing bids, the paving contract, and the recommendations made by Director Sweeney.

A MOTION was made by Vice Chair Hunter and duly seconded by Selectman Wayne to accept the bid from ASAP Landscaping, with an all-inclusive rate of \$28,000, as recommended by Director Sweeney. MOTION PASSED 4-0-1. Selectman Marshall abstained from voting.

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A MOTION was made by Vice Chair Hunter and duly seconded by Selectman Wayne to accept the contract from Pike Industries Inc. in the amount of \$592,318.35, and authorized Town Manager Stack to sign the necessary documents. MOTION PASSED 5-0.

Chairman Nicolopoulos noted with the purchase of the street sweeper, the Board would not be reviewing the street sweeping agreement with Mike Rabbit Enterprises, LLC, but wanted to thank them for their service to the town over the years.

3. Motorcycles on Turee Pond

The Board discussed recent concerns from residents regarding the motorcycle activities on Turee Pond.

There was some back and forth discussion on whether anything could be done, and discussion on how Concord handled this similar situation on Turkey Pond. Chairman Nicolopoulos stated the Board could go to their State Representative to share the Board's concerns.

A MOTION was made by Vice Chair Hunter to reach out to State Representative Mary Beth Walz for her assistance on behalf of the Board MOTION PASSED 4-1.

Selectman Marshall pointed out that there are snowmobile trails across the pond, and the snow mobiles are just as loud, he would not want to see anything happen with the snowmobile trails therefore he is opposed of the motion.

4. Household Hazardous Waste Day

The Board reviewed the Household Hazardous Way Grant for 2021-22.

A MOTION was made by Vice Chair Hunter and duly seconded by Selectman Wayne to accept Household Hazardous Waste Grant from the Department of Environmental Services in the amount of \$1,853.00 and Vice Chair Hunter amended her Motion to authorize Town Manager Stack to sign the necessary documents. MOTION PASSED 5-0.

5. Board Procedures

Vice Chair Hunter requested to have official Board Procedures prepared and reviewed by the Board to be used as meeting guidelines going forward. Too often items are discussed but not on the Agenda.

Town Manager Stack will research Board procedures that other Towns are using, and create one for the Board to review.

IX. REPORTS

1. Right to Know Log

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The Board reviewed the Right to Know log.

2. Outstanding Projects List

The Board reviewed the outstanding projects list and updated accordingly.

Vice Chair Hunter asked for the status of the Welcome to Bow signs and the banner. Selectman Marshall stated he was waiting for a call back from his client.

3. Heritage Commission

Selectman Marshall updated the Board on the Heritage Commission and let the Board know the Heritage Commission has a Barns of Bow display at the Baker Free Library.

X. BOTTOM LINES

Chairman Nicolopoulos echoed everyone's sentiments and thanked all of the citizens and thanked Selectman Poulin and Selectman Wayne for running again. We can do better as a Board and we will.

Vice Chair Hunter echoed Selectman Marshall's sentiments and thanked all of the volunteers at Town Meeting, and stated it is essential to the tax payers to have a presentation, in hindsight we should have printed it.

Selectman Poulin thanked the Board for taking the time to go to the recount in his absence.

Selectman Wayne thanked everyone who supported the Town Meeting, the school did an excellent job, and he thanked Chairman Nicolopoulos for presenting all the warrant articles and Ms. Lindquist for her hard work on the Annual Report.

Selectman Marshall echoed Selectman Wayne's sentiments, and he thanked the tax payers for their patience and apologized to the tax payers for the IT issues, and Selectman Marshall thanked all of the volunteers who came to help out with the recount.

XI. NON-PUBLIC SESSION RSA 91-A:3 (c)

May adversely affect reputation of non BOS person.

Property Tax Payment Plan

At 7:07 p.m. a MOTION was made by Vice Chair Hunter and duly seconded by Selectman Wayne to enter into a non-public session in accordance with RSA 91-A:3 II (e), and a roll call was taken: Chairman Nicolopoulos – yes, Vice Chair Hunter – yes, Selectman Poulin – yes, Selectman Wayne – yes, Selectman Marshall – yes.

At 7:37 p.m. a MOTION was made by Selectman Wayne and duly seconded by Vice Chair Hunter to come out of non-public session.

XII. ADJOURNMENT

At 7:37 p.m. A MOTION was made by Selectman Poulin and duly seconded by Selectman Wayne to adjourn. MOTION PASSED 5-0.