

Town of Bow  
Board of Selectmen  
Approved Minutes  
**February 5, 2019**

The Board of Selectmen met on Tuesday, February 5, 2019, at 6:00 p.m. at the Bow Municipal Building, 10 Grandview Road, Meeting Rm. A.

**I. CALL TO ORDER**

Chairman Nicolopoulos called the meeting to order at 6:00 p.m. Present: Chairman Christopher Nicolopoulos, Vice Chair Colleen Hunter, Selectman Harry Judd, Selectman Michael Wayne, Town Manager David Stack, Administrative Assistant Tonia Lindquist and members of the public.

Selectman Matthew Poulin called into the meeting at 6:00 p.m. but was unable to connect he called in again at 7:30 p.m.

**II. PUBLIC COMMENT**

None

**III. PUBLIC HEARING**

**RSA 41:14-a. Proposed Sale of Town Property – 1310 Route 3A**

Chairman Nicolopoulos opened the Public Hearing for comment at 6:00 p.m., on the Proposed Sale of Town Property located at 1310 Route 3A.

**Clark Heintz, 1298 Route 3A**, Mr. Heintz came to request from the Board a right of way on the Town owned property before the Town puts the property out to bid again.

There was further discussion of the constructions plans of the intersection near the property. The Board will note Mr. Heintz request for a right of way on the Request for Proposal, when it goes out to bid.

With no further comments from the public Chairman Nicolopoulos closed the Public Hearing at 6:05 p.m.

**RSA 162-K Proposed South Bow TIF District**

Chairman Nicolopoulos opened the Public Hearing for comment a 6:10 p.m., on the Proposed South Bow TIF District.

Community Development Director Matt Taylor gave a brief overview of the proposed TIF District and discussed how the TIF District would fund water and sewer improvements to the southern part of town, by extending water and sewer lines to the Bow – Hooksett town line.

**Gil Rogers, 15 Jonathan Lane** Mr. Rogers asked whether the Town was working with Hooksett in regards to the proposed TIF District. He felt it would be in the best interest of the Town to work with Hooksett as opposed to being in competition with Hooksett.

Director Taylor stated that is the intent of the Community Development Department to work with the Town of Hooksett.

With no further comments Chairman Nicolopoulos closed the Public Hearing at 6:25 p.m.

#### **IV. MEETINGS**

##### **1. Geoff Ruggles Finance Director – Quarterly Financial Report.**

Finance Director Geoff Ruggles reviewed with the Board his 2<sup>nd</sup> Quarter Financial Report.

##### **2. Rich Oberman, Bow Men’s Club Storage**

Mr. Oberman, on behalf of the Men’s Club came to the Board to request an extension on the use of storage at the Coffin Building. The Men’s Club would like an extension to July 1, 2019.

*A MOTION was made by Selectman Judd and duly seconded by Selectman Hunter to extend the Men’s Club use of storage at the Coffin Building until July 1, 2019, with the understanding the Men’s Club will come back to the Board by April 1, 2019, with a permanent location for a storage space. MOTION PASSED 3-0-1*

*Selectman Wayne recused himself from voting*

#### **V. TOWN MANAGER’S REPORT**

Town Manager Stack provided information on the following items:

- Congratulations to Chief Harrington named as the 2019 Class of 40 under 40.
- Signage at Robinson Road and Bow Bog Road
- Parks and Public Lands Regulations
- Dunklee/Rte. 3A Intersection and Bridge Project Status

#### **VI. CONSENT AGENDA**

1. Land use Change Tax – Kathleen & William Ames – 39 Woodhill Road \$8,390
2. Gretchen J. De Pass Trust Application for additional current use

*A MOTION was made by Selectman Hunter and duly seconded by Selectman Judd to approve the Consent Agenda items as presented. MOTION PASSED 4-0.*

## **VII. OLD BUSINESS**

### **1. Acceptance of January 22, 2019, Meeting Minutes.**

*A MOTION was made by Selectman Hunter and duly seconded by Selectman Judd to accept the January 22, 2019, Meeting Minutes as amended. MOTION PASSED 4-0.*

### **2. Sale of Town owned parcel – 1310 Route 3A**

Chairman Nicolopoulos confirmed having received the required recommendations from the Planning Board, Conservation Commission, Heritage Commission, and holding the two required Public Hearings, the Board will put out to bid again, the property located at 1310 Route 3A.

### **3. Request for Release Deed, Attorney Mark Dunn**

Ms. Lindquist discussed with the Board the Request for Release Deed submitted by Attorney Dunn, and reviewed by Town Counsel.

There was a brief discussion concerning the amount of time and research that would be involved in order for Town Counsel to review and make an opinion.

*A MOTION was made by Selectman Judd and duly seconded by Selectman Hunter to authorize Town Counsel to write Attorney Dunn a letter to include a list of what research Town Counsel would have to complete, in order to review and make an opinion concerning the Release Deed, in order to comply with the process of RSA 41:14-a. MOTION PASSED 4-0.*

### **4. Sale of tax deeded parcel – 539 Clinton Street property**

As a follow up from the last meeting the Board reviewed the recommendations from the Planning Board, Heritage Commission and the Conservation Commission, and made the following Motion.

*A MOTION was made by Selectman Judd and duly seconded by Selectman Hunter to authorize Town Manager Stack to write a letter to Mr. Banks, thanking him for his interest in the land and confirming that the Board does not wish to sell the property at this time. MOTION PASSED 4-0.*

### **5. Health Insurance Quote**

Finance Director Ruggles discussed with the Board his memo concerning the health insurance quotes the Board asked Director Ruggles to solicitate. After review and comparison of the quotes the Board will remain with the current health insurance company.

Selectman Poulin called into the meeting at this point of discussion.

## **VIII. NEW BUSINESS**

### **1. Review Draft Town Meeting Warrant**

The Board reviewed the Draft Warrant Articles and made the following recommendations:

- Articles 14, 15 & 16 to be sent to Town Counsel for review.
- To adopt the State Financial Disclosure form RSA 15A, to be included in the Code of Ethics policy.

*A MOTION was made by Selectman Judd and duly seconded by Selectman Hunter to move forward with the Code of Ethics policy to be presented and voted on at Town Meeting. MOTION PASSED 5-0*

### **2. Veteran's Credit**

The Board reviewed a memo from Assessor Hurley, which provided information on the recent legislative changes to the Veteran's Credit.

### **3. Proposed Street Name – G. Gardner Contracting, LLC**

The Board reviewed a memo, and materials from Assistant Planner Westover, concerning two different proposed street naming and renumbering. The first item concerns a new street for a cul-de-sac off of Bow Bog Road, the recommendation for that street name is Boulder Lane.

*A MOTION was made by Selectman Judd and duly seconded by Selectman Hunter to approve the street name of Boulder Lane, for the cul-de-sac off of Bow Bog Road. MOTION PASSED 5-0*

The Board reviewed the second item on the memo for a proposed street name and renumbering for a street that will connect Nesbitt Drive and Smokey Road as a result of a new subdivision to be constructed, the recommendation is to have one name for Nesbitt, Smokey and the connecting the street.

The Board will invite the residents to come before the Board to discuss their preferences.

### **4. Request for a fence in Town Right of Way – Smokey Drive**

The Board discussed a letter from Gerald Sardella of 1 Smokey Road. Mr. Sardella is requesting to keep a fence he built on a Town Right of way based on information he received from the Town.

The Board will table this item for now to do further research, the Board would like more information on the issue, and to have input from the two Chiefs and Director Sweeney.

### **5. Authorization for signature – Exotic Aquatic Plant Control Grant – Conservation Commission**

*A MOTION was made by Selectman Judd and duly seconded by Selectman Hunter to authorize Town Manager Stack to sign the Agreement from the Department of Environmental Services, for the Aquatic Plant Control Grant awarded to the Conservation Commission. MOTION PASSED 5-0.*

## **IX. BOTTOM LINES**

Selectman Nicolopoulos Budget Committee has presented a proposal to the School Board for a reduction of \$200,000 in their proposed budget and the committee is waiting on the School Board to review the items reduced. Selectman Nicolopoulos commended DPW for the great job they do on the roads.

Selectman Hunter discussed with the Board the Dedication and the Memoriam for the Annual Report. Selectman Hunter and Town Manager Stack participated in three sessions with the Grappone Leadership Program, and it is always interesting to participate in these sessions.

Selectman Hunter requested from the Board that the rental fee for a memorial service at the Old Town Hall be waived for a former employee and volunteer firefighter whose wife recently passed away.

*A MOTION was made by Selectman Judd and duly seconded by Selectman Poulin to waive the rental fee for the Old Town Hall for Ted Bardwell, in addition the Board will revisit the entities that are exempt from fee to include the Bow Fire Department Auxiliary. MOTION PASSED 5-0.*

Selectman Judd None

Selectman Poulin None

Selectman Wayne None

## **X. NON-PUBLIC SESSION**

*At 8:00 p.m. a MOTION was made by Selectman Judd, and duly seconded by Selectman Hunter, to enter into non-public session in accordance with RSA 91-A:3, II (d). MOTION PASSED 5-0 and a roll call was taken: Selectman Nicolopoulos – yes, Selectman Hunter – yes, Selectman Judd – yes, Selectman Poulin – yes, Selectman Wayne – yes.*

*At 8:35 p.m., a MOTION was made by Selectman Poulin and duly seconded by Selectman Judd to come out of non-public session.*

## **XI. ADJOURNMENT**

*At 8:35 p.m. the Selectman voted unanimously to adjourn the meeting.*