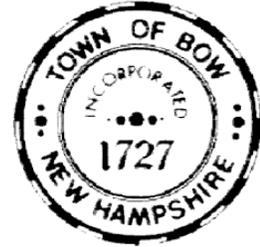




**Town of Bow Recycling and Solid Waste
Committee**



Meeting Minutes

February 2, 2021 Meeting

To: David Stack, Town Manager

cc: Bow Administrative Assistant, Committee Webpage, Recycling Committee Members

Re: Draft Recycling and Solid Waste Committee Minutes for February 2, 2021 Meeting

Date: February 2, 2021

Committee Member Attendees: Sherri Cheney, Rebecca Elwood, Danielle Ruane, Beth Titus

ZOOM MEETING BEGAN AT 7:30 PM

1. Bonnie Bethune from NRRRA

Bonnie Bethune provided an overview of NRRRA and the services/benefits that the organization provides.

Discussion of how the Town of Bow uses NRRRA for recycling municipal scrap metal.

NRRRA still sells composting bins in the spring. Once orders are received, the bins are then delivered to Epsom and picked up. Need to purchase the bins in units of 20. The price is about 50% of the normal cost of a compost bin.

NRRRA provides assistance with HHWD. Discussion of how NRRRA organizes the vendor. Bonnie noted that some of costs are associated with hotel costs of employees, and discussion of whether it would be less expensive if we started later in the day. Additional discussion of latex paint, which is not currently accepted at HHWD. If collected at HHWD, they can either

(1) collect and set aside for the towns to later dry and throw away; or (2) dispose of it on behalf of the town at a cost. EPI also can create handouts for the proper disposal of latex that can be handed out to residents.

Bonnie also discussed different types of recycling options. NRRA has a program for accepting tires. There is a program where a container is set up on site and then emptied on a regular basis, and another program which involves collections once 50 tires are received (with or without rims). The price will vary.

Discussion of annual conference which is normally held by NRRA. For 2020, NRRA did not have an annual conference and instead offered several webinars. This year there will be a two-day virtual conference. The attendance at the meeting is free for town of Bow residents. Sherri Cheney requested a copy of the agenda when it is available.

2. Approval of Meeting Minutes of the January 5, 2021 Meeting

Motion by Rebecca Elwood, seconded by Sherri Cheney, seconded by Mark Davis. All approved by roll call.

3. Discussion of HHWD Bid from EPI- 2021

- Sherri Cheney discussed the most recent quote provided by Northeast Resource Recovery. There was a 10% increase.
- Discussion that some of the cost is because of the need for hotels the night before. Committee agreed that it would be feasible to delay the start time of the meeting.
- Danielle Ruane made a motion to retain EPI as the vendor for HHWD for 2021 and to use NRRA to coordinate the contract, and further authorizing Sherri Cheney to work on lowering the cost by moving the start time up until 10 am. Rebecca Elwood seconded the motion. Roll call taken and all in favor.
- Grant application for 2021 event was submitted last week by Sherri.

4. Recycling Tipping Fees

- Discussion of fluctuating cost over the last year
- Danielle Ruane reported on information received about fluctuating costs and changes in the market based on information from Casella, Pinar and Rebecca Elwood's colleague.

5. Review and Updating Recycling Flyers, Website & Other Educational Materials

1. Danielle Ruane and Sherri Cheney have finalized the flyer and will ask for changes to be made by Pinard.
2. Discussion of tires – Sherri Cheney will review the contract to determine whether Pinard should be collecting them.
3. Review of the website will be conducted at the next meeting. Sherri Cheney provided sections that need to be updated based on her review:
 - “Resources” section of the website is missing information. For example, there is a section on donations that is blank.
 - There are hyperlinks that no longer work for State of NH fact sheets (metal, prescription drugs, electronics and climate change efforts in NH). The website also needs to be updated to state that HHWD is held in October (remove reference to the first Saturday in October).
 - The website currently states that Lewis Farm is still accepting leaves. Need to check on the accuracy of that statement.
 - Remove the 2011 pay-as-you-throw survey from the website.

6. Recycling Contamination and Stickers on Totes

- Taj was going to check on contamination and why totes receive stickers. We will follow up at next meeting with him.

7. 2020 Grant Report for HHWD

- EPI is still working on providing a more legible document so that we can submit it with grant report. Sherri Cheney will contact EPI again.

8. Educational Material

- Danielle will work on an article about the state of recycling.
- Sherri Cheney will check with New Hampshire DES about educational information for HHWD.

9. Other Items of Interest

- Beth Titus discussed that town of Lebanon just started a program for composting that is used for top soil. The Committee discussed whether Bow could adopt a similar program.

- Sherri will also ask Bonnie to send around information about compost bins.

Next Meeting

Next meeting March 2, 2021 at 7:30 p.m. (Possibly Zoom)

Meeting adjourned 8:55 p.m.