



TOWN OF BOW
Recreational Needs Committee
Minutes
January 13, 2016

The Town of Bow Recreational Needs Committee met on January 13, 2016 at the Bow Municipal Building, 10 Grandview Road, in Meeting Room B.

I. CALL TO ORDER

Chair Jack Crisp called the meeting to order at 6:04pm. Members present were Chair Jack Crisp, Selectman Eric Anderson, Cindy Rose, Laura Beaudette, Darren Benoit, Donna Morrison. Also present was Town Manager David Stack, Eric Paulson & Anthony Mento from SMP Architecture.

II. PRESENTATION & DISCUSSION

Eric Paulson & Anthony Mento from SMP Architecture presented to the Committee with more detailed drafts of preliminary Site Layouts. SMP has again taken into consideration all the information gathered from past meetings with staff, department heads & the Recreational Needs Committee. Each program, event & organizational user's need was considered during the discussions that led to the drafts presented. Mr. Paulson and Mr. Mento shared a detailed power point presentation with options presented last meeting. In addition, a New Facility option on the Fire/Rescue Building site was presented.

These options were reviewed – The Parking, Entrance & Exiting issues were also addressed in each preliminary conceptual floor plan options:

- Option A: Relocate gymnasium with Grounds/Maintenance & play area
83 parking spaces
Entrance & Exit off of Knox Road
- Option B: Gymnasium stays put & add Preschool with playground
93 parking spaces
Entrance & Exit off of Knox Road and additional exit Bow Center Road
- Option C: Relocate gymnasium & add Preschool with playground
93/96 parking spaces
Entrance & Exit off of Knox Road and addition Exit Bow Center Road
- Option D: New Facility built on the existing site of the Fire/Rescue Building.
88 parking spaces in upper & lower levels including green space & ball field/
Entrance & Exit off Knox Road and additional Exit Bow Center Road

III. OLD BUSINESS

A. APPROVAL OF MEETING MINUTES

A *Motion* was made by Cindy Rose, and seconded by Eric Anderson, to approve December 22, 2015 minutes as amended. *Motion* passed unanimously 7-0.

B. CONTINUED DISCUSSION REGARDING FACILITY REQUIREMENTS

Discussion continued on the following ideas & issues:

- Access to the Kitchen without disturbing ongoing activities
- Access to the Postal Mailbox
- Access to the pond for the Fire Department to pump water
- Circulation of traffic during Voting
- Boy Scout Annual Yard Sale tractor trailer drop-off
- Status of the Fire/Rescue Building
- No outside storage
- No vehicle or gas in the building
- Analysis of stability of the building platform
- Resurfacing the floors

The need for more recreation storage could be solved by using the new gymnasium height of 25 feet and adding a second story storage &/or mechanical space over the first floor storage rooms with access from the gym.

Taking into account all the requirements that have been discussed and shown in the various options presented, it would be helpful to assess these needs with a comparison list.

What you have to do to renovate the building? And what can you do without in the building? Overlap of ideas may occur.

Identifying items that could be donated were discussed such as chairs, tables, equipment, etc. Larger donor opportunities could be targeted along the way such as columns, kitchen, gymnasium, etc. A natural amphitheater could be added to the green space giving a landscaping company the opportunity to donor materials &/or services.

Additional parking spaces could be expanded to the upper level behind the Fire/Rescue Building off of Knox Road. A pathway and stairs would be necessary to connect to the lower level area to the Community Building area.

Traffic concerns were brought up and the possibility of a round-a-bout or signalization. The entrances & exits for the Community Center and traffic flow need to be considered.

IV. NEW BUSINESS

A. NEXT STEPS

As the Committee and SMP move forward, decisions need to be made on which option(s) we will want to present at Town Meeting. Our options are to renovate the existing building, to build new on the existing site or to bring the existing building up to a baseline codes including closing off the Fire Department side all together. It will be the Committee's work moving toward Town Meeting to promote the need for a safe community/recreation center building.

Chair Crisp will work with the Town Manager to prepare a Warrant Article for next phase of the process to present to Select Board tentatively set for January 26th. The Warrant Article needs to include costs for a Survey & a Geo-Technical Report. SMP will prepare a presentation for the Select Board. Mr. Stack will contact the Town Engineer at Dubois & King for any existing survey information & share with SMP.

V. ADJOURNMENT

*A **MOTION** was made by Eric Anderson, and seconded by Darren Benoit, to adjourn the meeting at 8:10pm. **MOTION** passed unanimously.*

Chair Crisp will confirm a date for next meeting with SMP to present to the Select Board and notify the Committee Members. Cindy Rose will meet with SMP to confirm the recreation requirement list. The next regular scheduled meeting is Wednesday, January 27, 2016 at 6pm in Meeting Room B.

Respectfully submitted,

Cindy Greenwood-Young,
Recording Secretary