

Town of Bow
Board of Selectmen
Approved Minutes
January 8, 2019

The Board of Selectmen met on Tuesday, January 8, 2019, at 6:00 p.m. at the Bow Municipal Building, 10 Grandview Road, Meeting Rm. A.

I. CALL TO ORDER

Chairman Nicolopoulos called the meeting to order at 6:00 p.m. Present: Chairman Christopher Nicolopoulos, Vice Chair Colleen Hunter, Selectman Matthew Poulin, Selectman Michael Wayne, Town Manager David Stack, Administrative Assistant Tonia Lindquist and members of the public.

Not Present: Selectman Harry Judd

II. PUBLIC COMMENT

1. David Gazaway, 4Tomorrow, LLC, Mr. Gazaway shared with the Board his disappointment with the way the sale of the Town owned property located at 1310 Route 3A, was handled by the Town.

4Tomorrow, LLC was the awarded bidder of the 1310 Route 3A property, however, as a result of a motion made at the December 18, 2018, Board of Selectmen Meeting, a motion was made to re-advertise the 1310 Route 3A property.

Chairman Nicolopoulos apologized to Mr. Gazaway on behalf of the Board, and hopes that 4Tomorrow, LLC will consider bidding again when the property goes out to bid.

III. MEETING

Town Moderator Peter Imse – Lawsuit relative to the authorization to postpone Town Meeting due to hazardous weather conditions.

Town Moderator Peter Imse, came before the Board to request the Board's input and/or interest if any in joining the pending lawsuit, relative to who has the authorization to postpone Town Meeting due to hazardous weather.

A group of towns in the state are considering filing a state court legal action to ask the court for clarification on the ongoing dispute whether the Secretary of State, or the Moderators, have the authority to postpone elections.

The Board would like more information and clarification on the lawsuit. The Board would support the lawsuit, but would not want to fund the litigation.

The Board let Town Moderator Imse know that the Board had voted to move voting back to the community building and that the Community Building was now ready for the 2020 elections.

IV. TOWN MANAGER'S REPORT

Town Manager Stack provided information on the following:

- Fire Department Awards
- Proposed FY 2019-20 Budget Review
- Unutil rebate for heat at the Old Town Hall

V. CONSENT AGENDA

1. Current Use – Heather & Jacob Schneider – 24 Parsons Way - \$9,130.00
2. Current Use – Erick & Jennifer Towle – 12 Parsons Way - \$9,170.00

A MOTION was made by Selectman Hunter and duly seconded by Selectman Poulin to approve the Consent Agenda as presented. MOTION PASSED 4-0

VI. OLD BUSINESS

1. Acceptance of the November 27, 2018, December 4, 2018, December 11, 2018 and December 18, 2018 Meeting Minutes.

A MOTION was made by Selectman Poulin and duly seconded by Selectman Hunter to approve the November 27, 2018, meeting minutes as presented. MOTION PASSED 4-0.

A MOTION was made by Selectman Hunter and duly seconded by Selectman Poulin to approve the December 4, 2018, meeting minutes as presented. MOTION PASSED 4-0.

A MOTION was made by Selectman Hunter and duly seconded by Selectman Poulin to approve the December 11, 2018, meeting minutes as amended. MOTION PASSED 4-0.

A MOTION was made by Selectman Hunter and duly seconded by Selectman Poulin to approve the December 18, 2018, meeting minutes as amended. MOTION PASSED 4-0.

2. Potential Appointment for the TIF District Advisory Board

Town Manger Stack discussed with the Board the TIF District Advisory Board requirements and asked for the Board's input on potential members and strategy on recruiting members.

The Board suggested advertising publicly to recruit members, and to speak with Director Taylor on his recommendations.

3. Sale of – 539 Clinton Street and 1310 Route 3A

Chairman Nicolopoulos met with the Planning Board, Conservation Commission and Heritage Commission concerning property located at the 1310 Route 3A and 539 Clinton Street. Chairman Nicolopoulos reported the following to the Board.

The Planning Board recommended the sale of the property preferably to a bidder who has immediate plans to develop it and get it back on the tax roll. The Conservation Commission will support the sale of the property, as long as the Heritage Commission's recommendations would be followed and the future owner will abide by all local, state, and federal permitting regulations. The Heritage Commission recommended the sale of the property with the understanding Town Counsel will work to provide deeded access to the Noyes Mill and Dam historical site.

Chairman Nicolopoulos acknowledged receipt of the revised recommendation from the Heritage Commission dated January 8, 2019, suggesting the Town should retain ownership of the Old Mill Site. The Board will take this under consideration upon final review.

The Board will hold the necessary hearings, and will move forward with the sale of the 1310 Route 3A property.

In regards to town property located at 539 Clinton Street, the Planning Board, and Heritage Commission recommended the sale of that property, however, the Conservation Commission does not recommend selling this property, they believe it has valuable wetland. The Board will take this under consideration upon final review.

4. Request for food truck – Kathy Needleman

Kathy Needleman met with the Board to request to operate her food truck year round at the Community Center. Ms. Needleman's original request was to operate from April to November, and that was what the Board had agreed to. The Board along with the Director of Public Works had concerns with the food truck operating during the winter season.

Chairman Nicolopoulos recommended Ms. Needleman come back to the Board to regroup and discuss the terms further, when she has complied with the requirements of the State and the Town, and when her truck is operational.

Follow up items

As a follow up from the last meeting the Board requested Town Manager Stack to create an approval policy concerning traditional surplus equipment items that are given to a retiree.

A MOTION was made by Selectman Hunter and duly seconded by Selectman Wayne to authorize Town Manager Stack to create a Town Approval policy concerning traditional surplus equipment items as gifts when an employee retires. MOTION PASSED 4-0.

Selectman Poulin discussed with the Board the conclusion of the School Board concerning the solar proposal he felt there was conflicting information coming from the School Board.

Chairman Nicolopoulos sensed if there was a benefit to the school district, then the School Board would be open to discuss the solar proposal further.

Chairman Nicolopoulos requested Town Manager Stack to follow up with the solar provider to see if the proposal would be beneficial to the school.

Vice Chair Hunter inquired whether a quote for the cost to put a fence around the pond at the Public Safety Center had been obtained.

Town Manager Stack reported the cost would be about \$25,000, but he will get that confirmed.

Vice Chair Hunter requested from the Board, the letter to the City Council members concerning the water proposal with the City of Concord, be sent.

VII. NEW BUSINESS

1. Public Safety Center shared space and efficiencies

The Board discussed a memo from Chief Lougee, Director Kimball and Chief Harrington concerning the Public Safety Center shared space and efficiencies.

The Board appreciated the information, and requested these shared efficiencies be notated at the next Budget Review process.

2. Heritage Commission Memorandum of Understanding with the Baker Free Library

Faye Johnson, Heritage Commission discussed with the Board the Memorandum of Understanding (MOU) between the Heritage Commission and the Baker Free Library. The Board confirmed with Ms. Johnson, they had no concerns with the MOU.

Ms. Johnson will have the MOU signed and returned to the Town Manager's office.

VIII. BOTTOM LINES

Selectman Nicolopoulos thanked Finance Director Ruggles and Town Manager Stack for all they do and did during the budget review process.

Chairman Nicolopoulos appreciates what everyone has said about the budget review process, he enjoys that part of the job. Chairman Nicolopoulos commended Vice Chair Hunter for all she does for the Board and Community. There is a lot to be proud of in this town.

Selectman Hunter thanked Chairman Nicolopoulos for his expertise in regards to the Budget review process and for making it efficient and productive.

Selectman Poulin is selling the Men's Club Fundraising Calendar if anyone is interested in purchasing one.

Selectman Poulin thanked Vice Chair Hunter for her continuing efforts to make the Board look good.

Selectman Poulin attended the Men's Club New Year's breakfast, it was well attended and a lot of fun.

Selectman Poulin thanked Chairman Nicolopoulos for all that he does concerning the budget review process.

Selectman Wayne thanked Chairman Nicolopoulos, Town Manager Stack and Director Ruggles for their help during the budget review process.

A MOTION was made by Selectman Poulin, and duly seconded by Selectman Wayne to adjourn. MOTION PASSED 4-0.

Meeting adjourned at 7:10 p.m.