

Town of Bow
Capital Improvement Committee
July 10, 2025
Draft Minutes

The Capital Improvement Program (CIP) Committee met, Thursday, July 10, 2025 at 5:30 PM in Room B at the Municipal Building, 10 Grandview Road, Bow, NH.

Committee members present: Vice Chair Glenn Dugas (Citizen Representative); Bryce Larrabee (School Board Representative); Jeffrey Knight (Budget Committee Representative) 5:50 PM; Harry Judd (Citizen Representative) and Angela Brennan (Selectboard Representative) 5:50 PM and Ben Davis (Planning Board Representative).

Absent (excused):) Chair Mark Davis (Citizen Representative) and Jonathan Pietrangelo (Planning Board Representative).

Also present were Finance Director Cheryl Lindner, Police Chief Kenneth Miller and Fire Chief Dennia Comeau.

I. Call to Order

Vice Chair Dugas called the meeting to order at 5:35 PM with a quorum of members present.

II. Approval of Minutes

Vice Chair Dugas called for a motion to approve the June 24, 2025 meeting minutes. Harry Judd moved the minutes for approval and Bryce Larrabee seconded. **Motion carried by unanimous vote.**

III. Discussion with Police and Fire Chiefs

Police Department (PD) – Chief Miller stated that purchase of replacement pistols could be moved out from 2027/28 for replacement because the current pistols are in good condition. A revised quote for their replacement is anticipated in the next week. The Committee will use that information to adjust the *Firearms Replacement – Pistols* line item in the summary sheet at the next meeting.

Firearms Replacement – Rifles - Responding to questions from the Committee, Chief Miller stated the rifles varied in age, were different models and had frequent malfunctions during training. The PD proposes to purchase twenty rifles of the same model for vehicles and officers. The replacements are slated for purchase in 2026-27. Chief Miller has reached out to a new contractor for a quote on the rifles which is expected in the upcoming week. There was some discussion on the estimated life of the rifles. The Committee changed it from 10 to 15 years on the summary sheet.

Radio Equipment – The PD is in the process of updating their radio communications system from Kenwood back to Motorola, which Chief Miller says is the industry standard. Kenwood radios have experienced issues in sound quality, transmission failures and inconsistent battery life. The PD is currently using the older Motorola radios they had in storage and getting better quality from them. However, the Motorola version from storage is at the end of its life and can no longer be fixed. The PD proposes to purchase 15 radios, one for each officer and one spare (or 17 in case they add more personnel in the future.)

Police Vehicles (Chief, Detective and K-9) – Discussion centered on the base price of the vehicle(s) and add-ons necessary for the police vehicle.

Fire Department (FD) – *Radio Equipment* - Chief Comeau told the Committee that the FD will not be switching to Motorolas and will stay with the Kenwood. The Kenwood is larger, can be used with a gloved hand and meets the needs of the Department. They will need 40 radios for the trucks, full-time and on-call

personnel. *Fire Suppression Water Supply* – The FD monitors the cisterns twice a year. The Committee made changes to the Town Pond Dry Hydrant line item on the summary spreadsheet. Current estimated cost was changed from \$60,000 to \$10,000; and estimated life from 20 years to 10 years. *Pumper. E-1* – Chief Comeau stated he did not have a firm price on the pumper because they haven't contracted with the vendor yet. They plan to sign a contract with the vendor/builder of the truck within the next few weeks and will have a firm price at that time.

IV. Department Reviews continued.

Facilities Municipal Buildings and Grounds – The Carriage House Phases 1 and 2 need to be removed from the summary spreadsheet. In the transition from one Finance Director to a new one, the Committee felt there was some information missing from the spreadsheet. Current Finance Director Cheryl Lindner will investigate.

V. Other Business – Meeting Dates July and early August

The next meeting of the Committee is scheduled for August 7, 2025. The meeting with SAU 67 Business Administrator Duane Ford is scheduled for August 11, 2025. Both meetings will start at 5:30 PM in Room B at the Municipal Building, 10 Grandview Road, Bow, NH

VI. Adjourn

Upon a motion by Harry Judd and a second by Jeffrey Knight, it was unanimously voted to adjourn the meeting at 7:05 PM.

Respectfully submitted
Wendy Gilman, Recording Secretary