

FEE SCHEDULE

Chapter 124

FEE SCHEDULE

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**[HISTORY: Adopted by the Board of Selectmen of the Town of Bow 6-12-2012.
Amendments noted where applicable.]**

§ 124-1. Authority.

The 1991 Town Meeting adopted the provisions of RSA 41:9-a, which enables the Board to establish or amend fees without further Town Meeting action. Included purposes are licenses and permits and rental fees for use or occupancy of Town facilities that have been established by Town Meeting. A public hearing is required to establish or amend fees.

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§ 124-2. Building, plumbing, mechanical, electrical and sign permit fees. [Amended 6-25-19 by Board of Selectmen, Ord. No. 19-06]

As provided for in the Zoning Ordinance of the Town of Bow, New Hampshire, the following building fees are hereby established:

A. Building Permits

- (1) Application fee (non-refundable): 1 and 2 family residential, \$25; multi-family and commercial: \$125
- (2) New Construction, renovations or alterations
 - (a) 1 and 2 family residential
 - [1] Habitable rooms/areas: \$0.25 per square foot
 - [2] Unfinished rooms/areas: \$0.10 per square foot
 - [3] Finish of previously unfinished space: \$0.15 per square foot
 - [4] Change of use: \$30
 - (b) Multi-family and commercial:
 - [1] All areas: \$0.15 per square foot or \$3.00 per \$1,000 of cost, whichever is greater
 - [2] Change of occupancy or tenant fit-up: \$0.10 per square foot or \$1.50 per \$1,000 of cost, whichever is greater
- (3) Other construction:
 - (a) Swimming pool - in ground: \$100
 - (b) Swimming pool - above ground, \$40
 - (c) Sheds: \$30
 - (d) Temporary structure (180 day maximum): \$30
 - (e) Septic system design application fee: \$25

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(4) Other fees:

(a) Re-inspection: \$50

(b) Surcharge for permit issued after work has been started: 2 times permit fee not to exceed \$200

(c) Building permit extension (6 months maximum): ½ of original fee

B. Demolition Permit: \$0.10 per square foot

C. Plumbing Permits

(1) Application fee (non- refundable): \$25

(2) Sink: \$3 each

(3) Tub or shower: \$3 each

(4) Lavatory: \$3 each

(5) Water closet: \$3 each

(6) Urinal: \$3 each

(7) Dishwasher: \$3 each

(8) Garbage grinder: \$3 each

(9) Clothes washing connection: \$3 each

(10) Laundry sink: \$3 each

(11) Water heater (direct or indirect); \$5 each

(12) Sewage ejector: \$5 each

(13) Water treatment system: \$10 each

(14) Public sewer connection (piping only; hookup fee additional): \$10

(15) Portable water well: \$10

(16) Irrigation system (backflow preventer and connection): \$5 each

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- (17) Drinking fountain: \$3 each
- (18) Grease interceptor: \$5
- (19) Miscellaneous items not described above: \$3
- (20) Roof drains: \$5 each
- (21) Drainage, waste vent piping: \$3 per 100 feet
- (22) Water distribution piping: \$3 per 100 feet
- (23) Storm drainage piping: \$3 per 100 feet
- (24) Re-inspection: \$50
- (25) Surcharge for permit issued after work has been started: Two times applicable fee not to exceed \$200

D. Mechanical Permits

- (1) Application fee (non-refundable): \$25
- (2) Warm air furnace: \$20
- (3) Boiler (water or steam): \$20
- (4) Hot water (or steam) distribution piping: \$3 per 100 feet
- (5) Heater - floor/wall/room: \$5
- (6) Heat exchanger: \$10
- (7) Wood stove or other solid fuel appliance: \$15
- (8) Factory built fireplace and venting: \$25
- (9) Masonry fireplace and associated chimney: \$30
- (10) Chimney: \$15
- (11) Ductwork - commercial: \$0.02 per 10 sq. feet of area served, minimum \$20
- (12) Pool heater: \$15
- (13) Toilet exhaust: \$3

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- (14) Non-residential fans - commercial kitchen fans, roof-top fans: \$20 each
- (15) Commercial kitchen hood: \$30 each
- (16) Single package unit (includes roof-top unit): \$25 each
- (17) Chiller or condenser: \$10 each
- (18) Fuel System - natural gas or propane: \$10 base fee
- (19) Fuel System – oil: see Fire Department fees
- (20) Gas piping: \$30
- (21) Gas supply outlets: \$2 each
- (22) Miscellaneous items not described above: \$3
- (23) Re-inspection, applies due to failure to pass initial inspection if not ready or if premises not available: \$50
- (24) Surcharge for permit issued after work has been started: Two times applicable fee not to exceed \$200

E. Electrical Permits

- (1) Application fee (non-refundable): \$25
- (2) Service entrance up to 400 amps: \$30
- (3) Service entrance over 400 amps: \$50
- (4) Sub-panels: \$20 each
- (5) Electrical generator: \$30
- (6) HVAC Mini Split: \$10 per unit
- (7) Devices (including switches, receptacles, lighting fixtures, ranges heating devices, air handlers, motor operated units, smoke detectors, emergency lights, exit lights): \$0.50
- (8) Surcharge for permit issued after work has been started: Two times applicable fee not to exceed \$200

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- (9) Re-inspection - applies due to failure to pass initial inspection if not ready or if premises not available: \$50

F. Signs

(1) Permanent signs

- (a) 1 to 5 square feet: \$20
- (b) 6 to 10 square feet: \$30
- (c) 11 to 20 square feet: \$40
- (d) 21 to 40 square feet: \$50
- (e) 41 to 48 square feet: \$60
- (f) Over 48 square feet: \$60 plus \$1 per square foot

(2) Temporary signs

- (a) Up to 32 square feet: \$20
- (b) 33 square feet and over: \$25.

§ 124-3. Building Rental fees. [Amended 6-25-2019 by Board of Selectmen, Ord. No. 19-06]

As provided for in Chapter 159, Town Buildings and Grounds, of the Code of the Town of Bow, the following charges and fees for the use of Town buildings and facilities are hereby established:

A. Community Building and Bandstand, Old Town Hall

- (1) Rental fee for Designated Bow Organizations: \$10/year
- (2) Rental fee for Bow Community Interest Groups/Organizations.: \$50/year
- (3) Individual Bow Residents: \$150/per use
- (4) Non-Bow Organizations/Individuals: \$250/per use
- (5) Security deposit for Individual Bow Residents and Non-Bow Organizations/Individuals: \$75 for 25 people or less; \$150 for over 25 people
- (6) Police detail (if required by Bow Chief of Police): \$80 per hour, minimum of 4 hours, per officer

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(7) Fire Detail/Fire watch (if required by Bow Fire Chief): \$75 per hour, minimum of 2 hours, per firefighter

B. Bow Bog Meeting House

(1) Rental fee for Designated Bow Organizations: \$10/year

(2) Rental fee for Bow Community Interest Groups/Organizations: \$50/year

(3) Individual Bow Residents: \$150/per use

(4) Non-Bow Organizations/Individuals: \$250/per use

(5) Security deposit for Individual Bow Residents and Non-Bow Organizations/Individuals: \$75 for 25 people or less; \$150 for over 25 people

(5) Police detail (if required by Bow Chief of Police): \$80 per hour, minimum of 4 hours, per officer

(7) Fire watch (if required by Bow Fire Chief): \$75 per hour, minimum of 2 hours, per firefighter

(8) Bell ringer fee: \$25.00

§ 124-4. Cemetery fees. [Amended 5-1-2021 by Board of Selectmen, Ord. No. 21-02]

As provided for in Chapter 109, Cemeteries, of the Code of the Town of Bow, the following cemetery fees are hereby established:

A. Sale of a single full body grave: \$400 resident; \$800 non-resident

B. Sale of family plot (2 graves): \$800 resident; \$1,600 non-resident

C. Grave opening: \$675 Monday to Friday

D. Overtime grave opening: \$875 Saturday; \$975 Sundays and holidays

E. Cremains grave opening: \$275 Monday to Friday

F. Overtime cremains grave opening: \$425 Saturdays; \$475 Sundays and holidays

G. Disinterment: Priced upon request

H. Pauper's burial: \$45

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§ 124-5. Community Development Department fees. [Amended 6-25-2019 by Board of Selectmen, Ord. No. 19-06]

Community Development Department fees are set as follows:

- A. Copy of property record card: No charge property owner: \$1.00 all others
- B. Septic system plans: No charge property owner: \$4.00 all others
- C. Tax Map - complete set: \$50
- D. Tax Map 11x17: \$1.00 per page; no charge to property owner
- E. Tax Map 8 ½ x11 portion: \$0.25
- F. Composite Tax Map: \$25
- G. Zoning Ordinance: \$6
- H. Business & Industrial Area Traffic Impact Fee Ordinance: \$3
- I. Impact Fee Ordinance: \$3
- J. Business Development District Ordinance: \$3
- K. Three Ordinances – Zoning, Impact Fee, Business Development: \$11
- L. Zoning Maps – color: \$5
- M. GIS on CD:
- N. Subdivision Regulations: \$5
- O. Site Plan Regulations: \$5
- P. Master Plan: \$3 CD; \$55 hard copy; Maps only: \$20
- Q. Economic Development: \$7
- R. Simple property reports: \$35 disc; \$30 e-mailed

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§ 124-5.1. General copy fees, all departments. [Amended 10-25-2016 by Board of Selectmen]

Unless otherwise specified in Chapter 124, the general photocopy or print fee for all departments is as follows:

- A. Photocopying/Printing: \$0.25 per page 8-1/2x11"; \$0.50 per page 8-1/2x14"; \$1.00 per page 11x17"

§ 124-6. Finance Department fees.

Finance Department fees are set as follows:

- A. Insufficient funds: \$25

§ 124-7. Fire Department fees. [Amended 5-1-2021 by Board of Selectmen, Ord. No. 21-02]

Fire Department fees are set as follows:

- A. Ambulance charges:

- (1) BLS transport: \$800
- (2) ALS I transport: \$1,150
- (3) ALS II transport: \$1,690
- (4) Loaded miles: \$18
- (5) Paramedic intercept: \$550

- B. Services/Inspections:

- (1) Oil burner - residential: \$50
- (2) Oil burner - commercial: \$70
- (3) Oil burner - re-inspection: \$15
- (4) Fire alarm plan review: \$35
- (5) Fire alarm inspection; 1-50 devices: \$50
- (6) Fire Alarm inspection; 51-100 devices: \$95
- (7) Fire alarm inspection; over 100 devices: \$95 plus \$2 per device over 100

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- (8) Fire alarm re-inspection due to failure: \$30
- (9) Sprinkler system plan review: \$35
- (10) Sprinkler system inspection NFPA 13D: \$85
- (11) Sprinkler system inspection NFPA 13R: \$175
- (12) Sprinkler system inspection NFPA 13: \$250
- (13) Sprinkler system re-inspection due to failure: \$30
- (14) Dry or Wet Chemical systems: \$55 commercial cooking; \$80 service station pump protection/canopy
- (15) Fire cistern pump inspection and test: \$65 aboveground; \$90 underground

C. Blasting permit: \$60 - ninety days at one site

D. Life Safety Inspections:

- (1) Family day care up to 6 children: \$25
- (2) Group day care 7-10 children: \$30
- (3) Day care center: \$50
- (4) Foster care up to 3 children: \$25
- (5) Residential placement up to 3 adults: \$25
- (6) Assembly permit: \$35
- (7) Temporary assembly: \$30

E. Detail Rate/Fire Watch:

- (1) Firefighter: \$75 per hour, minimum two (2) hours
- (2) Firefighter/EMT; \$75 per hour, minimum two (2) hours
- (3) Ambulance: \$50 per hour plus 2 EMTS
- (4) Fire apparatus: \$100 per hour plus 3 firefighters

F. Nuisance/False Alarms:

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- (1) First 3 alarms: no charge
- (2) 4th through 6th alarm: \$100
- (3) 7th false alarm: \$150

G. Fire reports/EMS reports:

- (1) Picked up or faxed: \$10.00 per page up to 10 pages; \$0.25 per page over 10
- (2) Mailed: \$20 up to 10 pages; \$0.25 per page over 10

H. Photographs: \$5 per photograph

I. Commercial Fire Works Display \$200

§ 124-7.1 Hawker, Peddler & Itinerant Vendor Fees. [Amended 9-8-2015 by Board of Selectmen Ord. 15-07]

- A. Hawkers: \$50/year
- B. Peddlers: \$50/year
- C. Itinerant Vendors: \$100/year

§ 124-8. Police Department fees. [Amended 5-1-2021 by Board of Selectmen, Ord. No. 21-02]

Police Department fees are set as follows:

- A. Pistol permits: (5 yr.) - NH RSA 159:6: \$10
- B. License to sell firearms (3 yr.) - NH RSA 159:8: \$200
- C. Commercial fireworks display permit: \$200
- D. Parking Tickets: If paid within 72 hours: \$25; Late fee after 72-hour period: \$10;
- E. Parking boot attached when 3 or more violations outstanding: \$25
- F. Archive reports: \$35 up to 10 pages, \$1 per page thereafter
- G. Digital photos, CD Rom, Floppy disks: \$25 each

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H. Police Details:

(1) Police Officer: \$80 per hour, minimum four (4) hours

(2) Police Officer for School District: \$75 per hour

J. False Burglar Alarm:

(1) First 3 alarms: no charge

(2) 4th through 6th alarm: \$100

(3) 7th false alarm: \$150

K. Vehicle Identification Number (VIN) Verification: \$20

L. Fingerprinting Service: \$20

§ 124-8.1 Public Works Department fees. [Amended 10-22-2013 by Board of Selectmen.]

Department of Public Works fees are set as follows:

A. Excavation permit fee: \$150

§ 124-9. Sewer rates and fees. [Amended 6-26-2018 by Board of Selectmen, Ord. No. 18-01]

Sewer rates and fees are set as follows:

A. Definition of Sewer Unit. Where buildings have multiple uses, the unit charge will be the sum of the uses as defined by the Town.

| <u>Definitions</u> | <u>Unit Charges</u> |
|---|---------------------|
| Single Family Dwelling | 1 |
| Multi-Family Dwelling (per housing unit) | 1 |
| Condominium | 1 |
| Commercial/Industrial (first 6 employees) | 1 |
| Each additional group of 1 to 3 employees | 0.5 |
| School/Preschool (first 20 students) | 1 |
| Each additional group of 1 to 10 students | 0.5 |

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| <u>Definitions</u> | <u>Unit Charges</u> |
|---|---------------------|
| Motel/Hotel, single and double occupancy (per room) | 0.5 |
| Restaurant (first 10 seats) | 1 |
| Each additional group of 1 to 5 seats | 0.5 |
| Country Club (first 50 members) | 1 |
| Each additional group of 1 to 25 members | 0.5 |
| Church/Community Service Clubs (first 50 members) | 1 |
| Each additional group of 1 to 25 members | 0.5 |
| Theatre or Playhouse (first 40 seats) | 1 |
| Each additional group of 1 to 20 seats | 0.5 |
| Gas Station (without repair or public bathroom) | 1 |
| With Repair, per bay | Add 1 |
| With Public Bathrooms | Add 2.5 |
| Convenience Store (without public bathroom or food service) | 1 |
| With Public Bathroom | Add 2.5 |
| With Food Service | Add 4 |
| Laundromat (per washing machine) | 1 |

B. Sewer Use Rates: \$91 per Sewer Unit, billed quarterly

C. System Development Charge: \$1,500 per Sewer Unit; new users connecting after 2/1/2013.

§ 124-9.1. Solid waste disposal. [Added by Board of Selectmen 6-26-18, Ord. No. 18-01]

A. Commercial tipping fee: \$70 per ton

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§ 124-10. Water rates and fees. [Amended 5-14-2013 by Board of Selectmen]

Water rates and fees are set as follows:

A. Water Rates

(1) Monthly Service Charge (based on meter size):

| Meter Size (Inches)* | Service Charge |
|-----------------------------|-----------------------|
| 5/8" | \$25.00 |
| 1" | \$40.00 |
| 1-1/2" | \$80.00 |
| 2" | \$125.00 |
| > 2" | \$250.00 |

*Meter sizes determined by Water System Manager

**Service charge for meters >2" to be determined following the receipt of the application for service by the Board of Selectmen

(2) Monthly Metered Consumption Charge = \$5.65/1,000 gallons

B. Annual Fire Service Fee (based on tap size at the water main):

| Fire Service Size (inches)* | Annual Fire Service Fee |
|------------------------------------|--------------------------------|
| <= 4" | \$670 |
| 6" | \$1,125 |
| 8" | \$1,655 |
| > 8" | \$2,125 |

*Fire service size based on the size of the tap/connection at the water main

**Fire service charge for services > 8" to be determined following the receipt of the application for service by the Board of Selectmen

C. Fire Hydrant Fees

(1) Private Fire Hydrants: \$620 annually per fire hydrant
(Located on private property and not owned by the Bow Water System)

(2) Public Fire Hydrants: \$330 annually per fire hydrant
(Located on Town owned property and owned by the Bow Water System)

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D. System Development Fee (based on meter size for each meter to be installed, paid in full in advance):

| SDC Meter Size (inches)* | Amount |
|---------------------------------|---------------|
| 5/8" | \$695 |
| 1" | \$2,360 |
| 1-1/2" | \$5,690 |
| 2" | \$11,240 |
| 3" | \$20,525 |
| 4" | \$32,350 |
| 6" | \$40,550 |
| 8" | \$48,475 |
| >8" | \$58,550 |

*Meter sizes determined by Water System Manager

**Service charge for meters >2" to be determined following the receipt of the application for service by the Board of Selectman.

E. Fees for temporary hydrant connections (THC):

- (1) Fee for service: \$100
- (2) Refundable deposit for meter and equipment: \$200

F. Other/Miscellaneous Fees:

- (1) Turn-on Fee, normal business hours (Monday-Friday, non-holiday, 8:00 a.m. – 4:00 p.m.): \$40
- (2) Turn-on Fee, after-hours (Monday- Friday, 4:00 p.m. to 8:00 a.m., weekends and holidays): \$160
- (3) Collection Charge: \$75
- (4) Backflow device testing fee: \$75 per test
- (5) Replace damaged or missing meter: \$75 plus actual cost of meter assembly
- (6) Late payment charge: 5% of any unpaid balance after 30 days
- (7) Seasonal meter use: additional \$75 to existing approved rates and fees
- (8) Meter tampering charge: \$500

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(9) Return check fee: \$25

(10) Final water meter read/final bill generation: \$75

G. Water Main Extension Program Fees

(1) Application Fee: \$150

(2) Bond 100% of estimated project expense including Water System reviews (legal, engineering and inspectional services).

§ 124-11. Zoning Board of Adjustment fees. [Amended 2-25-2014 by Board of Selectmen, Ord. No. 14-1]

The Zoning Board of Adjustment fees are set as follows:

A. Application fee: \$100

B. Certified notice fee: \$10 per abutter

C. Published notice: \$90

§ 124-12. Athletic Fields user permit fees. [Added 4-23-19 by Board of Selectmen]

As provided for in Chapter 134, Parks, Recreational Facilities and Public Lands, Article II, Athletic Fields use Policy, of the Code of the Town of Bow, the following charges and fees for the use of Town athletic fields are hereby established:

(1) Group I: Bow Parks and Recreation sponsored activities: no charge

(2) Group II: Designated Bow youth sports organizations: \$5 per player, per season

(3) Group III: Bow School District activities: no charge

(4) Group IV: Non-profit youth and adult athletic programs with at least 50% Bow resident participation: \$10 per player, per season

(5) Group V: Non-profit youth and adult athletic programs with less than 50% Bow resident participation: \$15 per player, per season

(6) Group VI. Private groups: \$250 for four (4) hours