

Board of Selectmen
Approved Minutes
Tuesday, July 14, 2020

On Tuesday, July 14, 2020, at 6:00 p.m., the Board of Selectmen met in accordance with the State and Federal recommendations of Social Distancing via Zoom Meeting Software.

I. CALL TO ORDER

At 6:00 p.m. Chairman Nicolopoulos called the Board of Selectmen meeting to order. Present: Chairman Christopher Nicolopoulos, Selectman Michael Wayne, Selectman Matthew Poulin, Selectman Bruce Marshall, Town Manager David Stack, Administrative Assistant Tonia Lindquist and members of the public.

Not Present: Vice Chair Colleen Hunter

II. PUBLIC HEARING

1. Pilot Agreement with Revision Energy / Bow Solar Holdings, LLC

Chairman Nicolopoulos opened the Public Hearing for comment at 6:00 p.m. and gave a brief overview of the PILOT which is related to a Power Purchase Agreement between the Town of Bow and Revision Energy (now Bow Solar Holdings, LLC) whereas a solar array has been constructed on the Town's Public Safety Building.

With there being no comments from the public, Chairman Nicolopoulos closed the Public Hearing at 6:01 p.m.

A MOTION was made by Selectman Poulin, and duly seconded by Selectman Wayne to enter into an Agreement with Revision Energy (now Bow Solar Holdings, LLC) and authorize Town Manager Stack to sign the Agreement. MOTION PASSED 4-0.

III. PUBLIC COMMENT

None

IV. MEETING

1. Abenaki Water Company – Village Shore Estates / Well Installation

Josh Davis of Abenaki Water Company discussed with the Board Abenaki's request to install two test wells, and potentially two permanent wells on land owned by the Town (PID 9-4-56) due to the current water shortage and an increased demand for water.

A MOTION was made by Selectman Poulin and duly seconded by Selectman Marshall to allow the easement for the test wells in the designated area (PID 9-4-56), contingent upon Abenaki Water providing proof of insurance and indemnifying the Town of any liability. MOTION PASSED 4-0.

V. CONSENT AGENDA

1. Supplemental Tax Warrant
2. Deputy Health Officer Nomination: Chief Mitchell Harrington
3. Yield Tax: Town of Bow - \$370.86
4. Yield Tax: Crossroads Community Church - \$308.35

A MOTION was made by Selectman Poulin and duly accepted by Selectman Wayne to accept the Consent Agenda as presented, MOTION PASSED 4-0.

VI. TOWN MANAGER'S REPORT

Town Manager Stack reported on the following items:

- **GOFERR funds:** The Town received our first reimbursement check in the amount of \$24,896.96 from the Coronavirus Relief Fund
- **Dunklee/3A Project:** Audley has installed all detour and alternate route signs; hazardous materials were removed from the house on the corner and it is ready to be razed.
- **Personnel:** We will be advertising for a Heavy Equipment Operator position. The position became open with Chip Craig's promotion to Highway Manager.
- **Household Hazardous Waste Day:** The Recycling Committee reviewed the three bids that were received and they are recommending that the Town contract with Environmental Projects, Inc., from Auburn, ME
- **Fuel Filling Station:** Finalizing bid package and it will be advertised in the next few weeks
- **Bulk Water Sales:** The Town received a \$11,564.42 payment for bulk water from Hamel Trucking for the month of June. (2,046,800 gals.)

VII. DISCUSSION / ACTION ITEMS

1. **Acceptance of the June 2, 2020 (amended), June 23, 2020 and June 29, 2020 Meeting Minutes.**

A MOTION was made by Selectman Poulin and duly seconded by Selectman Wayne to approve the Amended Minutes of June 2, 2020. MOTION PASSED 4-0.

A MOTION was made by Selectman Wayne and duly seconded by Selectman Poulin to approve the Meeting Minutes of June 23, 2020, as presented. MOTION PASSED 4-0.

A MOTION was made by Selectman Marshall and duly seconded by Selectman Wayne to approve the Meeting Minutes of June 29, 2020, as presented. MOTION PASSED 4-0.

2. Dubois & King Engineering Proposal – Route 3A Water Extension

Charles Goodling and Nick Sceggell with Dubois & King met with the Board to discuss the details of the Route 3A Water Extension Proposal, including maps, funds available from the MTBE, and defining the TIF District.

Dubois & King will follow up with MTBE for estimates and evaluations and report back to the Board.

3. Ordinance No. 20-02, Amending Chapter 136, Personnel Plan, of the Code of the Town

The Board reviewed an ordinance to amend Chapter 136, Personnel Plan of the Code of the Town of Bow, noting changes in Section I, Performance Evaluations, and Section II Disciplinary Procedures, paragraph (2).

A MOTION was made by Selectman Poulin and duly seconded by Selectman Marshall to adopt Ordinance No. 20-02, Amending Chapter 136 Personnel Plan with changes in Section I Performance Evaluations, and Section II, Paragraph (2) Disciplinary Procedures. MOTION PASSED 4-0.

4. Acceptance of OHRV Law Enforcement Grant

The Board reviewed a memo from Finance Director Geoff Ruggles dated July 6, 2020, concerning a grant the Police Department has received in the amount of \$2,700 for Off Highway Recreational Vehicle Law Enforcement from the New Hampshire Fish and Game Department.

A MOTION was made by Selectman Poulin and duly seconded by Selectman Marshall to accept the grant funds from New Hampshire Fish and Game Department in the amount of \$2,700 for the purpose of Off Highway Recreational Vehicle Law Enforcement, and authorized Town Manager Stack to execute the necessary documents. MOTION PASSED 4-0.

5. Resignation – Maya Dominguez – Zoning Board of Adjustments

A MOTION was made by Selectman Poulin and duly seconded by Selectman Wayne to accept the resignation of Maya Dominguez with regrets. MOTION PASSED 4-0

A MOTION was made by Selectman Poulin and duly seconded by Selectman Wayne to appoint Stephen Buckley as a full member of the Zoning Board of Adjustment until May 1, 2022 to fulfill Maya Dominquez's term, leaving a vacant alternate position until 2021. MOTION PASSED 4-0.

6. Street Renaming – Short Street

Selectman Poulin discussed with the Board his wishes to rename Short Street, Tyler Shaw Way, after the young man who lost his life at that intersection.

Town Manager Stack shared his concerns with E911 restrictions concerning duplicate names, and recommended Tyler Way, or maybe a nick name Mr. Shaw may have gone by.

Selectman Poulin will follow up with the family for their thoughts.

7. Employee and Volunteer Appreciation Update

The Board reviewed a memo dated July 1, 2020, from Ms. Lindquist sharing the concerns of the Men's Club during this pandemic regarding the Employee and Volunteer Appreciation Cookouts.

The Board decided given the concerns shared by the Men's Club for their members, Town Employees and Volunteers under the current COVID-19 Pandemic, that it would be best to cancel the cook out for this year and present employees and volunteers gift cards.

A MOTION was made by Selectman Wayne and duly seconded by Selectman Poulin to cancel the Employee and Volunteer Appreciation Cookout and provide gift cards instead in an amount to be determined. MOTION PASSED 4-0.

VIII. REPORTS

The Board reviewed the Right to Know Log, noting two new requests since their last meeting.

IX. BOTTOM LINES

Chairman Nicolopoulos: would like to thank the Men's Club for their heartfelt sentiments concerning the Employee and Volunteer Appreciation Cookout.

Vice Chair Hunter: Not Present

Selectman Poulin: None

Selectman Wayne: None

Selectman Marshall: None

X. NON-PUBLIC SESSION RSA 91-A:3 (D) consideration of the acquisition, sale, or lease of real or personal property and **(A)** personnel discipline, promotion or compensation.

At 7:42 p.m. a MOTION was made by Selectman Poulin, and duly seconded by Selectman Wayne to enter into a non-public session in accordance with RSA 91:A:3 (d) and (a). MOTION PASSED 4-0 and a roll call was taken: Chairman Nicolopoulos – yes. Selectman Poulin – yes. Selectman Marshall – yes. Selectman Wayne – yes.

XI. ADJOURNMENT

At 8:15 p.m. A MOTION was made by Selectman Poulin and duly seconded by Selectman Marshall to adjourn. MOTION PASSED 4-0.