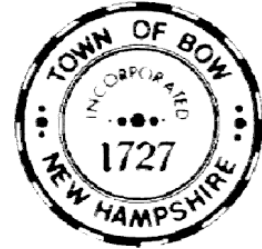




**Town of Bow Recycling and Solid Waste  
Committee**



**Meeting Minutes**

**July 7, 2020 Meeting**

To: David Stack, Town Manager

cc: Bow Administrative Assistant, Committee Webpage, Recycling Committee Members

Re: Draft Recycling and Solid Waste Committee Minutes for July 7, 2020 Meeting (Zoom Meeting)

Date: July 7, 2020

---

Committee Member Attendees: Sherri Cheney, Mark Davis, Rebecca Elwood, Taj Pietkiewicz, Danielle Ruane, Beth Titus

Also in attendance: Mike Conroy, Woody Bowne

**ROLL CALL TAKEN.**

**Items Discussed:**

1. Meeting Minutes

The meeting minutes from June 30, 2020 were approved. **Rollcall vote. All approved (Beth Titus not present for vote)**

2. Household Hazardous Waste Day

A. Review of References/Other Follow Up Information Received

**EPI:**

Sherri Cheney called and confirmed that they could provide a final invoice in format that complies with NH DES grant requirements.

Mark David and Danielle Ruane provided information about the references they each contacted. Mark contacted Northeast Resource

Recovery Association. Danielle Ruane called Town of Mount Desert, Maine. Both received positive reviews from references.

**Heritage:**

Taj was unable to reach Heritage to discuss invoices. He was able to review website to obtain information.

**Tradebe:**

Beth obtained dates/availability for them.

B. Discussion of Bids

The Committee discussed bids. Discussion of using EPI because it is the least expensive bid. Concerns that traffic back-ups would need to be addressed. Discussion of trying to create staging plan ahead of time, and to also use a different venue such as one of the schools.

Motion to recommend to the Board of Selectman to use EPI for the Household Hazardous Waste Day. **Rollcall vote. All approved.**

EPI is available on either October 31 or November 14. Community Building has been already reserved for October 31. Will need to check on availability for November 14.

Sherri Cheney will call High School to find out if we can use their parking lot for HHWD.

3. Assignment of Work to be Conducted for HHWD

- a. Call Town (Notify Departments about HHWD) – Beth
- b. Call Police (Electronic Sign) – Rebecca
- c. Call School (Electronic Sign) – Rebecca
- d. Prepare and Submit Bow Times Article – Danielle
- e. Prepare and Post Facebook Update – Danielle
- f. Prepare Bow Library Display – Beth (note – she recommended reviewing Goffstown's website)
- g. Update and Post Road Signs – Sherri
- h. Notice to Dunbarton Residents – Woody
- i. Call Tim Sweeny at Bow Public Works (Arrange for Used Oil Containers and Cones) – Taj

- j. Call Pinard (Arrange for Dumpster for Cardboard and Rolloff w/Liner)– Taj
- k. Volunteer Coordination – Woody for Dunbarton, Sherri for Matt, Gary and Cindy
- l. Obtain Oil Strainer from Gary – Sherri
- m. Education Effort (Educational Article) – Danielle
- n. Finalize Survey – TBD if needed
- o. Contact Electronics Vendor – Mark

4. Elections

Motion to elect Sherri Cheney as the Chair and Danielle Ruane as Secretary. **Rollcall vote. All approved.**

5. Next Meeting

**Next meeting in September (first Tuesday) at 7:30 p.m.**

Meeting adjourned 8:25 p.m.