

Board of Selectmen  
Approved Minutes  
**Tuesday, June 9, 2020**

On Tuesday, June 20, 2020, at 6:00 p.m., the Board of Selectmen met in accordance with the State and Federal recommendations of Social Distancing via Zoom Meeting Software.

**I. CALL TO ORDER**

At 6:00 p.m. Chairman Nicolopoulos called the Board of Selectmen meeting to order. Present: Chairman Christopher Nicolopoulos, Selectman Bruce Marshall, Selectman Michael Wayne, Selectman Matthew Poulin, Town Manager David Stack, and Administrative Assistant Tonia Lindquist and members of the public.

Not Present: Vice Chair Hunter

**II. PUBLIC COMMENT**

None

**III. MEETINGS**

**IV. CONSENT AGENDA**

1. Abatement Application – Thomas and Paula Bailey – 54 Stone Sled Lane
2. Abatement Application – Estelle Smith – 22 Lewis Lane
3. Abatement Application – Jean Richards – 56 Stone Sled Lane
4. Abatement Application – Robert and Valerie Reynolds – 66 Stone Sled Lane
5. Abatement Application – Matthew and Linda Reiner – 60 Stone Sled Lane
6. Abatement Application – George and Rebecca Waggoner – 58 Stone Sled Lane
7. Abatement Application - David and Patricia Wiley – 46 Stone Sled Lane
8. Abatement Application – Michele Perry – 32 Lewis Lane
9. Abatement Application – Joan Ogg – 42 Stone Sled Lane
10. Abatement Application – Susan Gannon-Longstaff – 32 Stone Sled Lan
11. Abatement Application – Karen Blosser – 48 Stone Sled Lane
12. Abatement Application – Peter and Susan Anderson – 64 Stone Sled Lane
13. Abatement Application – Sandra Alfieris – 30 Lewis Lane
14. Abatement – Curtis and Lisa Gordon – 6 Ridgewood Drive – \$539.64
15. Yield Tax – Hamilton Court - \$143.92
16. Intent to Cut – Hamilton Court LLC

*A MOTION was made by Selectman Poulin and duly seconded by Selectman Wayne to approve the consent agenda items as presented, and the Board will electronically sign. MOTION PASSED 4-0.*

## V. TOWN MANAGER'S REPORT

Town Manager Stack reported on the following items:

- **Re-opening Planning** I have developed a draft scheduled for a stepped re-opening of Town buildings to the public. Our current target date for opening the Municipal Building is 6/22/20.
- **Summer Camp Program** the School Board has approved our use of Bow High School for our Summer Camp Program.
- **GOFERR Coronavirus Relief Fund** the Town has submitted its first reimbursement request to the State for the period ending 4/30/20. The amount of the request is \$26,103.04.
- **State and Federal Elections Safety** Town Moderator Peter Imse hosted a meeting this week to discuss safety measures that we will need to take to ensure that the elections may be run while following CDC COVID-19 guidelines and State requirements.
- **Dunklee/3A Project** There is one more easement to be acquired. The State asked that a temporary construction easement be changed to a permanent maintenance easement. The easement is being drafted.
- **Route 3A Corridor Improvement Project (BOW 29641)** About two years ago, Matt Taylor and I met with representatives from NH DOT to discuss a Route 3A Corridor Improvement Plan that had been conducted previously. State Funds had been set aside to do traffic improvements from Concord to Manchester. The State now wants to move forward with projects to improve the River Road/Route 3A and the Grandview Road/Route 3A intersections.

## VI. DISCUSSION / ACTION ITEMS

### 1. Acceptance of Minutes of May 26, 2020 and June 2, 2020

*A MOTION was made by Selectman Wayne and duly seconded by Selectman Poulin to accept the May 26, 2020; meeting minutes as presented. MOTION PASSED 4-0.*

*A MOTION was made by Selectman Poulin and duly seconded by Selectman Marshall to accept the June 2, 2020; meeting minutes as presented. MOTION PASSED 4-0.*

### 2. Gravel Crushing Contract

The Board reviewed the Gravel Crushing Agreement with CAN Brothers Construction, in the amount of \$18,600.00 total for the project, and will authorize Town Manger Stack to sign.

*A MOTION was made by Selectman Wayne and duly seconded by Selectman Poulin to accept the Gravel Crushing Agreement with CAN Brothers Construction for a total project cost of \$18,600.00, and to authorize Town Manager Stack to sign the agreement. MOTION PASSED 4-0.*

### **3. Board of Selectmen Summer Schedule**

The Board discussed their summer schedule, and will have meetings on Tuesday, July 14, 2020 and Tuesday, August 11, 2020, and will resume their regular meeting schedule starting on September 8, 2020.

### **4. Public Works – Slip Lining Two Culverts**

The Board reviewed proposals for two exiting culverts on Buckingham Drive. The recommended bid was CLH & Sons, Inc. in the amount of \$35,552.00, which was not the lowest bidder. The Board would like to discuss the bids with Director Sweeney before making a final decision.

### **5. Code of Ethics – Financial Disclosures Form**

The Board reviewed the revised Financial Disclosure Form created by Town Counsel, to replace the previous RSA 15A form.

*A MOTION was made by Selectman Poulin and duly seconded by Selectman Marshall to adopt the revised Financial Disclosure Form which replaces the RSA 15A form, going forward. MOTION PASSED 4-0.*

## **VII. REPORTS**

### **1. Right to Know Log**

The Board reviewed the Right to Know Log, noting no new requests since their last meeting.

Chairman Nicolopoulos discussed briefly with the Board, the Settlement Agreement with GSP Merrimack, LLC for the 2018 tax year, whereas the Town will issue an abatement and make two monetary payments.

*A MOTION was made by Selectman Wayne and duly seconded by Selectman Marshall to authorize Town Manager Stack to execute the settlement agreement between the Town of Bow and GSP Merrimack, LLC. MOTION PASSED 4-0.*

## **VIII. BOTTOM LINES**

Chairman Nicolopoulos commended the Department of Public Works, they are currently working on Buckingham Drive, they leave everything clean and are courteous to the residents.

Vice Chair Hunter not present

Selectman Marshall went to his first Heritage Commission meeting, and shared his concern that there is no place for the Heritage Commission to store historical items, and are turning potential donors away because of the lack of storage. Selectman Marshall would like to see if the Board could locate storage space.

Selectman Poulin inquired when the Board would be able to meet in person again. Chairman Nicolopoulos felt confident that by July the Board should be able to meet again in public.

Selectman Wayne thanked everyone for all they are doing and reported the next Planning Board meeting is June 18, 2020.

#### **IX. NON-PUBLIC - RSA 91: A-3, II**

#### **X. ADJOURNMENT**

*At 6:25 p.m. A MOTION was made by Selectman Wayne and duly seconded by Selectman Poulin to adjourn the Board of Selectmen Meeting MOTION PASSED 5-0.*