

Board of Selectmen
Approved Minutes
Tuesday, June 2, 2020

On Tuesday, June 2, 2020, at 6:30 p.m., the Board of Selectmen met in accordance with the State and Federal recommendations of Social Distancing via Zoom Meeting Software.

I. CALL TO ORDER

At 6:30 p.m. Chairman Nicolopoulos called the Board of Selectmen meeting to order. Present: Chairman Christopher Nicolopoulos, Vice Chair Colleen Hunter, Selectman Bruce Marshall, Selectman Michael Wayne, Selectman Matthew Poulin, Town Manager David Stack, Administrative Assistant Tonia Lindquist and members of the public.

II. PUBLIC COMMENT

None

III. DISCUSSION / ACTION ITEMS

1. Recreation Summer Camp Program Status

Parks and Recreation Director Darcy Little went over in detail with the Board her plans and curriculums for the summer camp program and her plans for slowly bringing some programs back to the community center. Director Little will be adhering to the state guidelines as set forth for summer camp programs and small group exercise classes.

Selectman Marshall offered his services to Director Little if she needed assistance with sample protocols in case a camper becomes ill with COVID-19.

Vice Chair commended Director Little for all her hard work.

2. Town Buildings Reopening Planning Status

Town Manager Stack discussed with the Board his memo dated June 1, 2020 concerning the status of the departments and Town Operation.

Municipal Building: New protocols have been put in place, including wearing a face mask in the common areas. All departments are fully staffed except for the Community Development Department.

Town Clerk/Tax Collector: The layout of the that office has been changed to accommodate all employees, while taking social distancing into consideration. They will be open on June 3, 2020 by appointment only for new vehicle registrations only.

Community Development: Right now, there is only two people staffed in the department at a time and on a rotating schedule. Starting June 8, 2020, they will have all staff. Their office has undergone the necessary changes to adhere to social distancing.

Parks and Recreation: Currently the Community Building is closed to the public; the office staff is reporting to the library. The office within the community building has undergone renovations to accommodate proper social distancing. Small classes will begin adhering to state guidelines.

Athletic Fields: The state has issued guidelines for youth sports. BAC sports teams will be able to reserve and use the fields at this time.

Playgrounds: The playgrounds remain closed.

Mike Conroy, 19 Hooksett Turnpike, Mr. Conroy shared his concerns with the Board regarding the liability to the Town if the playgrounds were to open.

IV. BOTTOM LINES

None

V. NON-PUBLIC - RSA 91: A-3, II(a) Personnel discipline, promotion or compensation.

Amended to reflect a motion that was made out of Non-Public

A MOTION was made by Selectman Poulin and duly seconded by Selectman Wayne to go into non-public sessions per RSA 91: A-3, II(a). MOTION PASSED 5-0 and a roll call was taken: Chairman Nicolopoulos – yes, Vice Chair Hunter – yes, Selectman Poulin – yes, Selectman Wayne – yes, Selectman Marshall – yes.

Town Manager’s Review & DPW Stipend

A MOTION was made by Vice Chair Hunter and duly seconded by Selectman Marshall to come out of nonpublic session at 7:45 p.m. MOTION PASSED 5-0.

A MOTION was made by Selectman Poulin and duly seconded by Vice Chair Hunter to approve the recommended stipend of one week’s pay to the Department of Public Works, Building Inspector and the Parks & Recreation Director, as well as, other Town Employees who were required to regularly report to work on site to support the Town’s COVID-19 mitigation, based on the criteria set forth by Town Manager. MOTION PASSED 5-0.

VI. ADJOURNMENT

At 7:45 p.m. A MOTION was made by Vice Chair Hunter and duly seconded by Selectman Marshall to adjourn. MOTION PASSED 5-0.