

Board of Selectmen
Approved Minutes
Tuesday, May 26, 2020

On Tuesday, May 26, 2020, at 6:00 p.m., the Board of Selectmen met in accordance with the State and Federal recommendations of Social Distancing via Zoom Meeting Software.

I. CALL TO ORDER

At 6:00 p.m. Chairman Nicolopoulos called the Board of Selectmen meeting to order. Present: Chairman Christopher Nicolopoulos, Vice Chair Colleen Hunter, Selectman Bruce Marshall, Selectman Michael Wayne, Selectman Matthew Poulin, Town Manager David Stack, Finance Director Geoff Ruggles, Administrative Assistant Tonia Lindquist and members of the public.

II. PUBLIC COMMENT

None

III. MEETINGS

1. Presentation of donation from R.H. White for the Bow Food Closet

Heather Whitney, Laura Johnson, David White, Chris Devaney, Renee Pineo and Jim McCarthy of R.H. White presented a check in the amount of \$1,500.00 to the Board, for the Town of Bow Food Pantry. The Board accepted the donation, and thanked everyone at R.H. White for their service to the Town of Bow.

2. Ron Klemarczyk, Town Forester – Persons Property Line Dispute

As a follow up from the Board's last meeting. Ron Klemarczyk the Town Forester, explained to the Board that when he met with Mr. Persons, Mr. Persons was in agreement with the boundary between his land and the Town's. The real issue is the boundary between Mr. Person's property and the Richardson's property.

Mr. Klemarczyk's recommendation would be to have a survey of the boundaries done, and split the cost with Mr. Person and the Richardson's.

3. Harry Hadaway, Bow Open Spaces – Bridge Repair

Harry Hadaway, on behalf of Bow Open Spaces, requested permission from the Board, to construct a 12 ft. wooden bridge over a wet area on the Esker Trail, in Walker Forest.

A MOTION was made by Vice Chair Hunter and duly seconded by Selectman Marshall to approve the request to construct a 12 ft. bridge over a wet area of Esker Trail, in Walker Forest

using cedar wood (as requested from the Conservation Commission) and authorizing Town Manager Stack to sign the application. MOTION PASSED 5-0.

4. Geoff Ruggles – Financial Report

Finance Director Ruggles reviewed with the Board his Financial Report for the month of April 2020, noting revenue is down, and expenditures are under budget which should be able to cover any revenue shortfalls.

IV. CONSENT AGENDA

1. Current Use – Allstate Builders - \$10,400.00
2. Abatement – Christopher & Jessica Nichols – 1 Cedar Lane \$684.57
3. Abatement – David and Karin Obolewicz – 3 Smokey Road \$655.39
4. Intent to Cut – Brian Person - \$2,352.64
5. Intent to Cut – K&K Swanson Rev Trust - \$3,622.90
6. Appraisal Summary Memorandum – Bow Junction Associates, Inc. - \$7,381,900
7. Appraisal Summary Memorandum – HLF Corporation - \$4,508,000
8. Appraisal Summary Memorandum – HLF ATS LLC - \$7,396,200
9. Fireworks Permit – Champnys Market and Fireworks, LLC
10. Approval of \$5,000 Surety Bond – Keller Products Inc. – 9 Gordon Road
11. Property Tax Warrant – 1st billing

A MOTION was made by Vice Chair Hunter and duly seconded by Selectman Marshall to approve consent agenda items as presented, and the Board will electronically sign. MOTION PASSED 5-0.

V. TOWN MANAGER’S REPORT

Town Manager Stack reported on the following items:

- **Town Re-opening Plan:** I am working with the Department Heads on a Town re-opening plan to be discussed with the Board on June 2, 2020. Parks & Recreation Director Darcy Little will also be presenting a plan to conduct the summer camp program.
- **Youth Sports:** The State has issued a guidance document that would allow Youth sports teams to practice, following certain social distancing guidelines. Recreation will soon be taking reservations.
- **Promotion at the Department of Public Works:** Chip Craig has been promoted to the position of Highway Manager.
- **Concord Bridges:** I spoke to Concord City Engineer Martha Drukker last week. The City of Concord will be replacing their Birchdale Bridge beginning in a month

or so. They will then go right on to replacement of the bridge on Hooksett Turnpike. More details to follow.

- **Road Striping:** A contract with On-the-Line, Inc. has been executed.
- **Elections Procedures:** there will be an elections procedure meeting on June 3, 2020 if any of the Board members would like to attend, let Tonia know and she can send you meeting information.

VI. DISCUSSION / ACTION ITEMS

1. Acceptance of Minutes of May 5, 2020 and May 12, 2020

A MOTION was made by Selectman Wayne and duly seconded by Vice Chair Hunter to accept the May 5, 2020; meeting minutes as presented. MOTION PASSED 5-0.

A MOTION was made by Selectman Wayne and duly seconded by Vice Chair Hunter to accept the May 12, 2020; meeting minutes as presented. MOTION PASSED 5-0.

2. Proposed stipend for DPW employees

Town Manager Stack discussed with the Board his recommendation to consider a stipend for the Department of Public Works crew, they are considered essential employees, and do not fall under the hazardous pay stipend.

The Board will take this up at the next meeting on June 2, 2020.

3. Solar Power PILOT Agreement with Revision

The Board reviewed the draft PILOT Agreement prepared by Town Counsel, between the Town of Bow and Revision Energy.

A MOTION was made by Vice Chair Hunter and duly seconded by Selectman Wayne to approve the Solar Power Pilot Agreement with Revision and to authorize Town Manager Stack to execute the necessary documents. MOTION PASSED 5-0.

4. Proposed dates for the Employee and Volunteer Appreciation Dates

The Board reviewed Ms. Lindquist's memo dated May 22, 2020, with proposed dates for the Employee and Volunteer Appreciation events.

Ms. Lindquist will work with the Men's Club to narrow down a date with them and report back to the Board.

5. Town GIS System request from Anthony Foote

Anthony Foote of 3 Logging Hill Road, discussed with the Board his desire to build a natural sound barrier, and would like clarification on where the setbacks are for his property, because the Town's tax map and GIS system seemed inaccurate to him.

Town Manager Stack explained that the GIS system is just an estimate, however, the section Mr. Foote is referring to is state owned, and he will have Director Sweeney work with Mr. Foote for a contact at the State, for clarification of the right of way.

VII. REPORTS

1. Right to Know Log

The Board reviewed the Right to Know Log, noting no new requests since their last meeting.

VIII. BOTTOM LINES

Chairman Nicolopoulos echoed Matt and Mike's sentiments, and thanked everyone for all they are doing.

Vice Chair Hunter commended the Fire Department for the excellent job they did working the fire at Zero Waste.

Vice Chair Hunter would like the Town Manager's office to reach out to the Men's Club to request on behalf of the Board, they keep the flags out longer for community morale.

Selectman Marshall had no bottom lines.

Selectman Poulin praised the fire department for their hard work at Zero Waste, and thanked everyone for all they are doing.

Selectman Wayne praised the fire department for their hard work at Zero Waste, and thanked everyone for all they are doing.

IX. NON-PUBLIC - RSA 91: A-3, II(a) Personnel discipline, promotion or compensation.

Town Manager's Review

X. ADJOURNMENT

At 6:51 p.m. A MOTION was made by Selectman Poulin and duly seconded by Vice Chair Hunter to adjourn the Board of Selectmen Meeting MOTION PASSED 5-0.