

Board of Selectmen  
Approved Minutes  
**Tuesday, April 14, 2020**

On Tuesday, April 14, 2020, at 6:00 p.m., the Board of Selectmen met in accordance with the State and Federal recommendations of Social Distancing via Zoom Meeting Software <https://us04web.zoom.us/j/462939527?pwd=azFia1B0OC9LbExsU2xIZnlOb3d2QT09> , Meeting ID: 462 939 527, Password: 003260, +1 301 715 8592 US.  
Join by Skype for Business <https://us04web.zoom.us/skype/462939527>

## **I. CALL TO ORDER**

At 6:00 p.m. Chairman Christopher Nicolopoulos, called the Board of Selectmen meeting to order. Present: Chairman Christopher Nicolopoulos, Vice Chair Colleen Hunter, Selectman Bruce Marshall, Selectman Michael Wayne, Selectman Matthew Poulin, Town Manager David Stack, Administrative Assistant Tonia Lindquist and members of the public.

## **II. PUBLIC COMMENT**

None

## **III. MEETINGS**

### **1. Jordan Vachon – Drinking Water Protection Committee Appointment**

Jordan Vachon introduced herself to the Board, and gave a brief overview of herself, and her interest in serving on the Drinking Water Protection Committee.

*A MOTION was made by Selectman Poulin and duly seconded by Vice Chair Hunter to approve the appointment of Jordan Vachon to the Drinking Water Protection Committee for a 3-year term ending May 1, 2023. MOTION PASSED 5-0.*

### **2. Cash Flow Scenarios – Finance Director Geoff Ruggles**

Finance Director Ruggles reviewed with the Board his cash flow scenarios report concerning COVID-19 Pandemic.

## **IV. CONSENT AGENDA**

1. Intent to Excavate – Route 3A – Ryan Audley
2. Gravel Tax Levy - \$80.00 – Ryan Stacy LLC
3. Gravel Tax Levy – 0.00HLF South LLC – \$0.00

*A MOTION was made by Vice Chair Hunter and duly seconded by Selectman Poulin to approve the consent agenda items as presented, and the Board will electronically sign them. MOTION PASSED 5-0.*

**V. TOWN MANAGER’S REPORT**

Town Manager Stack reported on the following items:

- Dean Cascadden has put out a notice, making Wednesdays Theme Days, this Wednesday coming up is community themed, and the EOC will be creating a public service announcement and the Parks & Recreation Department created a Bowgie video.
- Childcare is still be overseen by the Parks & Recreation Department.
- Dunklee Road Bridge Bids were opened, Audley was the lowest bidder.

**VI. DISCUSSION / ACTION ITEMS**

**1. Acceptance of April 1, 2020, Meeting Minutes**

*A MOTION was made by Vice Chair Hunter and duly seconded by Selectman Poulin to approve the meeting minutes of April 1, 2020, as amended. MOTION PASSED 5-0.*

**2. Board Elections and Committee Assignments**

*A MOTION was made by Selectman Wayne and duly seconded by Selectman Poulin to have Chairman Nicolopoulos and Vice Chair Hunter remain as they are, Chairman and Vice Chair. MOTION PASSED 5-0.*

Selectman Wayne commended both Chairman Nicolopoulos and Vice Chair Hunter on the excellent job they do in serving this Board and the Town of Bow.

Selectman Marshall, offered to take on the alternate positions held by former Selectman Judd. The new Select Board assignments for the 2020/21 year are as follows:

<i><b>Committee/Commission/Board</b></i>	<i><b>Primary Representative</b></i>	<i><b>Alternate Representative</b></i>
Planning Board	Michael Wayne	Bruce Marshall
Business Development	Matt Poulin	Colleen Hunter
CIP	Colleen Hunter	Michael Wayne
Budget Committee	Christopher Nicolopoulos	Bruce Marshall
Heritage Commission	Bruce Marshall	Colleen Hunter
South Bow TIF Administrator	Matt Poulin	Bruce Marshall
Bow Business Corridor TIF Administrator	Matt Poulin	Bruce Marshall

### **3. Employee Appreciation and Volunteer Cookouts – set date**

The Board decided with the current pandemic, to look for dates in September. Ms. Lindquist will look at some dates in September and report back to the Board on their April 28, 2020 meeting.

### **4. Boston Post Cane – Advertise for Nominations**

Chairman Nicolopoulos gave a brief overview of the Boston Post Cane, and the Board agreed to move forward in advertising for nominations.

## **VII. REPORTS**

### **1. Right to know log**

The Board reviewed the Right to Know Log, noting additional request have come in since their last meeting.

### **2. Outstanding Projects**

The Board reviewed the Outstanding Projects list, and updated accordingly.

## **VIII. BOTTOM LINES**

Chairman Nicolopoulos Thanked all of the Town departments and Emergency Operations Center for all they are doing in response to the COVID-19 and thanked Selectman Marshall for providing the signs for the Town fields.

Vice Chair Hunter reported that our Human Services Department has been able to provide goods for everyone who has reached out for assistance, and Selectman Hunter reported Smokey the Bear has been relocated up by the Coffin building, closer to the Public Safety Building.

Selectman Marshall shared his concern over the School Board Meeting and voting procedures, he has been receiving emails from residents with concerns of public access to the meeting.

Selectman Poulin provided lunch for the staff at the Emergency Operations Center, and will be volunteering on Sunday, assisting with the food donations.

Selectman Wayne Thanked everyone for the exceptional job, everyone is doing during the COVID-19 Pandemic.

## **IV. ADJOURNMENT**

*At 7:00 p.m. A MOTION was made by Selectman Poulin and duly seconded by Selectman Wayne to adjourn the Board of Selectmen Meeting MOTION PASSED 5-0.*