

Board of Selectmen
Approved Minutes
Tuesday, January 14, 2020

On Tuesday, January 14, 2020 at 6:00 p.m., the Board of Selectmen met in Meeting Rm. A, at the Town of Bow Municipal Building, 10 Grandview Road, Bow, NH. 03304.

I. CALL TO ORDER

At 6:30 p.m. Chairman Nicolopoulos called the Board of Selectmen meeting to order in Meeting Room A. Present: Chairman Christopher Nicolopoulos, Vice Chair Colleen Hunter, Selectman Harry Judd, Selectman Matthew Poulin, Selectman Michael Wayne, Town Manager David Stack, Administrative Assistant Tonia Lindquist and members of the public.

II. PUBLIC HEARING

None

III. PUBLIC COMMENT

John Langill of Samuel Drive, LLC, Mr. Langill requested final approval from the Board concerning two Quit Claim deeds for Hamilton Court that is located off of Brown Hill Road.

A MOTION was made by Selectman Judd and duly Seconded by Selectman Poulin to approve the two Quit Claim Deeds as presented and reviewed by Town Counsel with the understanding Samuel Drive, LLC will be responsible for recording the two deeds. MOTION PASSED 5-0.

IV. MEETINGS

1. Garth Orsmond – Appointment on Planning Board

Garth Orsmond discussed with the Board his desire to serve as an Alternate on the Planning Board and gave a brief summary of his qualifications, and interest in serving the Town of Bow.

A MOTION was made by Selectman Hunter and duly seconded by Selectman Judd to appoint Garth Orsmond to the Planning Board as an Alternate, with a term ending in May of 2021. MOTION PASSED 5-0.

2. Joe Rider – Ice Hockey Club

Joe Rider, 507 Hall Street and Greg Baier, 4 Surrey Coach Lane, Mr. Rider and Mr. Baier requested from the Board, permission to enhance the current growing Bow Pond Hockey Recreation Club by building/installing a hockey rink approximately 50' x 90' in size with ankle high boards to maintain the puck in play on the Town Pond. Knollstone Contracting will donate

the wood to the Town and their time to install the rink, as well as, dismantle rink upon the spring thaw and store it.

A MOTION was made by Selectman Judd and Selectman Poulin to approve the use of the town pond for the installation of a hockey rink and to accept the donation of the wood used, from Knollstone Contracting, and the rink will be dismantled by March 1, 2020. MOTION PASSED 5-0.

3. Dick Stevens – Crossroads Community Church

Dick Stevens, 75 Branch Londonderry East, Mr. Stevens discussed with the Board his letter dated November 25, 2019, requesting the Town share in a portion of the cost of the crane needed to remove trees around the church that could be a hazard to the surrounding cemetery.

A MOTION was made by Selectman Judd and duly seconded by Selectman Poulin to authorize the expenditure of the \$1,625 for the shared cost of the removing the trees located on the land of Crossroads Community Church and identified as threatening to damage Green Cemetery. MOTION PASSED 5-0.

V. TOWN MANAGER'S REPORT

Town Manager Stack reported on the following topics:

- FY 2019-20 Goals; Town Manager Stack has been collaborating with the Department Heads on the 2019-20 goals.
- Community Building; recommendations on changes to make the building energy efficient
- Budget Committee Review updates
- Fire Code Violations; Chief Harrington can now issue them
- Water/Sewer Operations Monthly Meeting new representative to discuss the iron and manganese levels
- Water and Sewer Interconnection Study Update
- Access to the high school; DPW, Police and members of the Board met to discuss a second means of access/egress for the school.
- Parks & Recreation Director interviews start January 22, 2020 and January 23, 2020.

The Board discussed briefly the Emergency Fund and expenditures.

A MOTION was made by Selectman Hunter and duly seconded by Selectman Judd to authorize the Town Manager to expend up to \$10,000 from the Emergency Fund to cover the cost of the mold remediation in the community building, repairs to the heating system at DPW, and the door to community building. MOTION PASSED 5-0.

VI. CONSENT AGENDA

1. Sewer Rents Warrant – Geoff Ruggles
2. Intent to Cut – Ronald and Diane Jobin

3. Intent to Cut – Foote Family Revocable Trust

A MOTION was made by Selectman Judd and duly seconded by Selectman Poulin to approve the consent agenda as presented. MOTION PASSED 5-0.

VII. DISCUSSION/ACTION ITEMS

1. Acceptance of minutes from November 26, 2019 and December 10, 2019

A MOTION was made by Selectman Poulin and duly seconded by Selectman Judd to approve the November 26, 2019; Board of Selectmen Meeting Minutes as presented. MOTION PASSED 5-0.

A MOTION was made by Selectman Poulin and duly seconded by Selectman Judd to approve the December 10, 2019 Board of Selectmen Meeting Minutes as presented. MOTION PASSED 5-0.

2. Elderly Exemption Amounts

The Board discussed the current grant exemption amounts and whether they should be reviewed and adjusted and noted going forward this should be done periodically and calendared likewise.

The Board will research it further and address it again at the January 28, 2020 meeting.

3. Sale of Fire Tanker

The Board reviewed a memo from Chief Mitchell Harrington concerning a trade in offer of \$30,000 for Tanker #3, from Collins Fire Protection District Missouri, as advertised through Brindlee Mountain Fire Apparatus.

A MOTION was made by Selectman Poulin and duly seconded by Selectman Hunter to approve and accept the offer of \$30,000 for the sale of Tanker #3 to Collins Fire Protection District Missouri. MOTION PASSED 5-0.

4. Annual Report Photos

The Board reviewed the proposed titles pages and cover photos for the 2019 Town of Bow Annual Report and made their recommendations accordingly.

5. Senate Bill 306

As of the time and date of this Board of Selectmen meeting, Senate Bill 306 did not pass in the Senate.

6. Proposed Building and Facilities Department

Town Manager Stack reviewed with the Board his memo of January 10, 2020, proposing the creation of a new Town Department to be named Building and Facilities Department.

The Department Staff would consist of Chris Andrews, Building and Facilities Manager and Myrton Fellows, Custodian.

The Board supported the proposed Buildings and Facilities Department.

7. Budget Appropriation Request – Riverbend Community Mental Health, Inc.

The Board reviewed a memo from Finance Director Ruggles, regarding a request for funding in the amount of \$3,500 from Riverbend Community Mental Health, Inc.

A MOTION was made by Selectman Poulin and duly seconded by Selectman Judd to approve the funding request from Riverbend Community Mental Health, Inc. in the amount of \$3,500 from the Selectmen's proposed FY 2020-21 budget. MOTION PASSED 5-0.

VIII. REPORTS

1. Right to Know Log

The Board reviewed the Right to Know Requests received since the last Board meeting.

2. Outstanding Projects

The Board reviewed the outstanding projects list and updated accordingly.

IX. BOTTOM LINES

Selectman Nicolopoulos Met with DPW and Police to review options for an access road outside of the high school as a follow up to the Student Senate Presentation. Selectman Nicolopoulos will follow up with the Student Senate.

As a request from the Budget Committee Selectman Nicolopoulos discussed briefly the funding for the HRA account and whether the Board wanted to fund it at 50% of the liability like the school district or keep it funded at 100% of the liability. Selectman Judd will reach out to Finance Director Ruggles for more information and report back to the Board.

Selectman Nicolopoulos discussed with the Board whether they would consider funding the cost of an LED Stop Light at the intersection of Logging Hill Road and Short Street off of I-89.

A MOTION was made by Selectman Judd and duly seconded by Selectman Poulin to approve the installation and the cost of the LED Stop Light Sign at Logging Hill Road and Short Street intersection off of I-89. MOTION PASSED 5-0.

Selectman Hunter updated the Board on the Heritage Commission and their request to meet with the Board to discuss their funds

Selectman Judd wanted to remind the Board of their commitment to put up a warrant article for the Bow Pioneers Club to change the road out beyond the gun range.

Selectman Judd would like to propose a study committee on what it would take to create a trust to fund a leave bank for employees.

A MOTION was made by Selectman Judd and duly seconded by Selectman Poulin to establish a study committee with Selectman Poulin as Chair, to see what the criteria would be to set up a trust to fund for a leave bank for employees. MOTION PASSED 5-0.

Selectman Poulin went on a ride along with the Bow Police Department on Friday. He and Bryan Westover will be meeting with Tri-State Curb on Thursday.

Selectman Wayne let the Board know of Phil Downie's passing.

X. NON-PUBLIC RSA 91-A:3,

XI. ADJOURNMENT

At 7:45 p.m. the Board of Selectmen meeting was adjourned.