

BOW HERITAGE COMMISSION
Agenda
Wednesday, September 9, 2020 - 9:00 AM
BAKER FREE LIBRARY
(Rotary Community Meeting Room – Lower Level)

GUEST(S)

GENERAL BUSINESS

Attendance

Minutes – February 18th, June 9th, and August 11th - Faye

Financials and CIP – Dik Dagavarian

Correspondence – Faye

New Member Application – Jordan Gagan

REPORTS

Historic Buildings Update:

- BBMH (shutters, steeple, LCHIP visit) – Faye
- BCS (threshold, windows) – Jim,
- OTH (wallpaper, plaques, etc) – Faye and Eric

Board of Selectmen Update – Selectman Bruce Marshall

NEW BUSINESS

Potential HOME for the BHC – Eric

“Historic and Natural Resources” – Town’s Master Plan – Discuss – Eric and All

OLD BUSINESS

- Foot Warmer Case Update – Sue/Gary
- BHC Web-Page(s) – Jim
- BHC Sub-Committees’ Mission & Assignments – Eric

OTHER

BURNING ISSUES

ADJOURN

UNAPPROVED

**BOW HERITAGE COMMISSION
June 9, 2020 Minutes
Held at Gazebo Due to Coronavirus**

Present: Eric Anderson, Vice-Chair; Faye Johnson, Secretary; Sue Wheeler, James Dimick; David Lindquist; John Meissner, Dik Dagavarian, and Bruce Marshall, BOS Rep.
Absent: Gary Nysten

GENERAL BUSINESS

New member Dik Dagavarian and BOS Rep Bruce Marshall were welcomed to the meeting.

Elections. Upon motions duly made and seconded, the following offices were unanimously elected.

Chair: **Eric Anderson**
Vice- Chair **John Meissner**
Secretary: **Faye Johnson**
Treasurer: **Dik Dagavarian.**

Dik and Faye will meet with Geoff to transfer authority.

Financials. Fund balance reviewed. Fiscal year end budget balance \$1,035.28. Income: 2019 LCHIP stewardship \$200.00 check to be deposited for BBMH only. No expenses.

Remaining fiscal year budget/Schoolhouse sill. Since the virus has prevented BHC from doing its usual activities and events, on motion duly made (JD) and seconded (DL) it was voted to transfer \$,1000 from its operating budget to the contract with Steve Fifield for the School House.

Minutes. February minutes incomplete.

NEW BUSINESS

BOS REPORT. Explained to Bruce and Dik that this is the opportunity to share information and concerns between the groups. Discussion held regarding lack of appropriate place for Heritage Commission

BBMH Damaged shutters

BHC met with Andy Roper at BBMH to inspect the damage. Andy felt it was probably caused by snow and ice melt connected to the standing seam metal roof. He recommends installing bar type snow brakes with a "foot" or something similar. He reported that the original shutter material was challenging to work with the first time and he does not feel it will be worth additional repairs. His recommendation is NH made replica shutters. His quote for the shutter work is \$14,482. Discussion. BHC in favor of checking out

replication shutters. Faye will report the damage to LCHIP and ask for names of recommended craftsmen. Sue will contact Andy Young.

BBMH damage to finial and trim work on the bell tower was discovered while checking the shutters and, and has been forwarded along to Steve Fifield

OLD BUSINESS

Website. The Observation Log Book has been redone with better results.

Respectfully submitted,

Faye Johnson
Secretary

UNAPPROVED

BOW HERITAGE COMMISSION

August 11, 2020 Minutes

Present: Eric Anderson, Chair; John Meissner, Vice-Chair; Faye Johnson, Secretary; Dik Dagavarian, Treasurer; Sue Wheeler; Gary Nysten, James Dimick; David Lindquist; Colleen Hunter, BOS Rep.

Guest: Judy Goodnow, Bow Rotary

Bow Rotary Old Town Hall 50th Anniversary wall papering project. Judy contacted Faye and Eric to see if BHC would be interested in being a part of this project with regard to selecting appropriate period wall paper, caring for removed artifacts and other historic advice. Judy explained project in detail. Faye had asked her to provide an inventory of the walls, which she has. Faye and Eric visited the building and noted a number of places where the plaster is loose and soft and may need replacement. BHC prefers to maintain the authenticity of the lath and plaster (methods were discussed). Faye and Sue will remove the quilt and store the artifacts, and Jim and Chris will remove the quilt case. Faye will contact Preservation Alliance regarding period wallpaper. Judy will see that the project is well documented. BHC thanked the Rotary for their years of service to the town.

GENERAL BUSINESS

Minutes. Draft minutes for February, June and August will be emailed to members.

Financial Reports. Dik reported no expenses or income. Operating Budget, \$1,750.00. Heritage Fund, \$16,692.87. He verified that both of the \$200 LCHIP checks have been marked for Meeting House use only. He has a few questions to take up with Geoff.

Heritage Commission RSA 674:44d and RSA 41:29 Appropriations. Eric read the RSA governing appropriations, which verifies that a heritage commission can carry over annually to a heritage fund appropriations and gifts of money deemed necessary to carry out its purposes. Funds are allowed to accumulate from year to year and may be expended from such fund by the heritage commission for its purposes without approval of the local legislative body upon a majority vote of the commission. The town treasurer shall have custody of all moneys in the heritage fund and shall pay out the same only on order of the heritage commission. This provides more flexibility at end of fiscal year.

BOS REPORT

Bow Code of Ethics. Members voiced concern about having to provide financial disclosure information as volunteers. Colleen explained that we would be exempt as all our budget expenditures fall under the Finance Director.

CIP Plans. Colleen encouraged BHC to submit projects over \$25,000 to the CIP Committee now. Discussion held concerning the mock carriage sheds at the Bow Bog Meeting House for storage, water and bathroom facilities Gary drafted some years ago.

Gary agreed to update the plans and work with BOS Rep Bruce Marshall to proceed. Dik is BHC CIP Rep.

HISTORIC BUILDINGS REPORT.

School House. Jim reported Fifield has not started the sill and roof drain project and he has not returned calls from Chris. He has promised to do an assessment on the schoolhouse.

Bow Bog Meeting House. LCHIP has requested that we explore repairing rather than replicating the shutters and recommends Brian Gallien from Ironwood Restorations LLC, who will inspect them August 17 at 9 AM. Andy Young has looked at the shutters and would like to take a section to his shop to see if he can repair or replicate them recommendation. We should be notified of an annual LCHIP inspection any day. Jim agreed to work with Chris to get the signs for Moose Plate and State Recognition back on the building. We are still waiting for Fifield to look at the damage to the finial and trim on the bell tower. We are also hoping he will give his opinion the shutters

NEW BUSINESS

Computer. Geoff has advised that BHC will be getting one of the old computers when the new ones arrive. Members request installation in our room at the BFL. We will have to contact BFL for installation.

Organizational Chart. Eric presented everyone with a Proposed BHC Organizational Chart with listing of functions and responsibilities, as well as information about historic structures, activities and events we should have available. Everyone was asked to review the packet and return with ideas and questions at our September meeting.

OLD Business

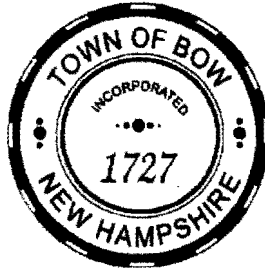
Colonial Foot Warmer. Members reminded to dust of the measurements so we can move forward with a case for the warmer. Sue is actively pursuing soap stones.

SEPTEMBER MEETING WILL BE MOVED TO WEDNESDAY SEPTEMBER 9 DUE TO PRIMARY VOTING.

Meeting adjourned 10:30

Respectfully submitted,

Faye Johnson
Secretary



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**TOWN OF BOW
APPOINTMENT APPLICATION
BOARDS, COMMITTEES AND COMMISSIONS**
(Appointments are made as vacancies occur)

Name Jordan Gagan
Day Phone 603-731-0189 Evening Phone 603-731-0189
Address 31 Hampshire Hills Dr Lived in Bow since 1998
Email Jordan.josephgagan@gmail.com

I am interested in volunteering for one or more of the following, in order of preference (1st choice, 2nd choice, etc.):

- | | |
|--|---|
| <u>3</u> Business Development Commission | <input type="checkbox"/> Recycling and Solid Waste Committee |
| <input type="checkbox"/> Capital Improvements Plan (CIP) Committee | <input type="checkbox"/> Town Meeting Review Committee |
| <u>2</u> Conservation Commission | <input type="checkbox"/> Upper Merrimack River Local Advisory Committee |
| <input type="checkbox"/> Drinking Water Protection Committee | <input type="checkbox"/> Zoning Board of Adjustment |
| <u>1</u> Heritage Commission | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Planning Board | |

(over)

Occupation Head of Digital Marketing/Sub-contract laborer
Employer Side by Side Enterprises, inc. Since 2019

Do you feel there could be any conflicts of interest with your personal beliefs, occupation, or employer by being appointed to serve on what you have applied for? No Yes

Education Bachelor of Arts in Anthropology & Sociology (expected Dec 2020)
Relevant Experience Serving on committees and executive boards in college
Volunteer time available per week 15-20 hours

Have you been previously appointed to any Town or School District Boards, Commissions or Committees? No Yes

If yes, list all _____

Are you willing to serve as an alternate member? No Yes

Are you willing to serve on a sub-committee? No Yes

I would like to change/improve the following Public Knowledge of and access to sites of historical a/o cultural significance.

The greatest personal attribute or qualification I can bring to this appointment is how passionate I am for making positive change.

I would like to be appointed because I would like to give back to the community that raised me.

Signature  Date 8/26/2020

Please submit this form by mail to the Town Manager's office, Town of Bow, 10 Grandview Road, Bow, NH 03304 or email to tlinquist@bownh.gov.

Bow Select Board

Membership & Term

Anderson—21
Johnson—21
Lindquist—21
Meissner—22
Nylen—22
Dagavarian—23
Dimick—23
Wheeler—23
Marshall—Sel Rep

Meetings

July 8, 2020
August 8, 2020
September 9, 2020
October 13, 2020
November 10, 2020
December 15, 2020
January 12, 2021
February 9, 2021
March 10, 2021

Bow Heritage Commission

2020—21

Eric Anderson, Chair
John Meissner, Vice Chair

Faye Johnson, Secretary

Dik Dagavarian, Treasurer
(Budget & CIP)

Sub—Com mittees

Carriage Shed Plan

Gary Nylen, Chair

Space Needs

Dik Dagavarian,
Chair

Henry Baker Room

Gary Nylen, Chair

Historic Structures'

Review

David Lindquist, Ch.

Sub—Com mittees

BHC Website & Publicity

Jim Dimick, Chair

BBMH Interface with LCHIP

Faye Johnson, Chair

Historic Tours & Celebrations

Sue Wheeler, Chair

**Bow Heritage Commission
Sub-Committee Membership 2020-21**

Sub-Committees (Est. 11-Aug-2020)

<i>Carriage Shed</i>	<i>Historic Structures' Review</i>	<i>BBMH Interface with LCHIP</i>	<i>BHC Website Maint</i>	<i>Henry Baker Room - Doc & Objects Inventory</i>	<i>Historic Tours & Celebrations*</i>	<i>BHC Space Needs</i>	<i>Misc.</i>
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Name								Total:
Eric-C								
John-VC								
Faye-S			Chair			X		
Dik-T							Chair	
Gary	Chair		X		Chair			
Sue						Chair		
Jim	X		X	Chair				
David		Chair	X					
Bruce-Sel	X							
Total:								

* Bow's Heritage Days, 3rd Grade Tours, Mary Baker Eddy's 200th Birthday, Town's 300th Anniversary

DRAFT 1-SEP-2020

TITLE LXIV PLANNING AND ZONING

CHAPTER 673 LOCAL LAND USE BOARDS

Establishment of Boards

Section 673:1

673:1 Establishment of Local Land Use Boards. –

- I. Any local legislative body may establish a planning board, the members of which shall be residents of the municipality.
- II. Any local legislative body may establish any or all of the following: a heritage commission, a historic district commission, an agricultural commission, and a housing commission.
- III. Any local legislative body may provide for the appointment of an inspector of buildings. The local legislative body may fix the compensation for any inspector who is so appointed.
- IV. Every zoning ordinance adopted by a local legislative body shall include provisions for the establishment of a zoning board of adjustment. Members of the zoning board of adjustment shall be either elected or appointed, subject to the provisions of RSA 673:3.
- V. Every building code adopted by a local legislative body shall include provisions for the establishment of the position of a building inspector, who shall issue building permits, and for the establishment of a building code board of appeals. If no provision is made to establish a separate building code board of appeals, the ordinance shall designate the zoning board of adjustment to act as the building code board of appeals. If there is no zoning board of adjustment, the board of selectmen shall serve as the building code board of appeals.

Source. 1983, 447:1. 1992, 64:5. 2007, 266:2. 2008, 391:2. 2009, 286:1, eff. Jan. 1, 2010.

TITLE LXIV PLANNING AND ZONING

CHAPTER 674 LOCAL LAND USE PLANNING AND REGULATORY POWERS

Heritage Commission

Section 674:44-a

674:44-a Heritage Commission. – A heritage commission may be established in accordance with RSA 673 for the proper recognition, use, and protection of resources, tangible or intangible, primarily man-made, that are valued for their historic, cultural, aesthetic, or community significance within their natural, built, or cultural contexts.

Source. 1992, 64:2, eff. June 19, 1992.